



# COUNTY OF CHISAGO

## BOARD OF COMMISSIONERS

Chisago County Government Center  
313 North Main Street, Room 160  
Center City, MN 55012-9663

Phone: 651-213-8830 FAX: 651-213-8876

Commissioners:  
District 1  
Chris DuBose  
District 2  
Rick Greene  
District 3  
Marlys Dunne  
District 4  
Ben Montzka  
District 5  
Mike Robinson

## BOARD OF COMMISSIONERS ANNUAL ORGANIZATION MEETING AGENDA TUESDAY, January 5, 2021

9:00 a.m. Board Pictures

Oath of Office Administered to Commissioners Marlys Dunne, Mike Robinson, Rick Greene  
10<sup>th</sup> Judicial District Judge Catherine Trevino

Oath of Office Administered to Chisago County Assessor John E. Keefe  
10<sup>th</sup> Judicial District Judge Catherine Trevino

9:30 a.m. **Convene Annual Meeting; Pledge of Allegiance; Approve Agenda**

### Annual Business Items:

- |   |        |
|---|--------|
| 1.) Election of 2021 Board Chair  | TAB 1  |
| 2.) Election of 2021 Board Vice Chair   | TAB 2  |
| 3.) 2021 Board Chair - Opening Remarks  | TAB 3  |
| 4.) Adopting the Chisago County Board of Commissioner's Operating Guidelines for 2021 | TAB 4  |
| 5.) Establish 2021 Meeting Schedule   | TAB 5  |
| 6.) Establish 2021 Mileage, Lodging, and Meal Reimbursement Rates                     | TAB 6  |
| 7.) Delegation of Perfunctory Personnel Actions (Annual Review)                       | TAB 7  |
| 8.) Discuss/Establish 2021 Board Committee Assignments                                | TAB 8  |
| 9.) Reaffirmation of Official Publication/Newspaper                                   | TAB 9  |
| 10.) 2021 Citizen Appointments to Various Boards/Committees/Commissions               | TAB 10 |

### Citizen's Forum

"The Citizen's Forum is provided so you may make a comment, statement, question or proposal. Comments, Statements, questions or proposals shall be directed to the Board as a whole, and not to individual commissioners or the audience. You will be limited to three minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak that night."

### Consent Agenda:

- |   |        |
|---|--------|
| 11.) Authorize Payment of County's Warrants and Miscellaneous Bills | TAB 11 |
| 12.) Approve Minutes of December 16, 2020 Regular Meeting           | TAB 12 |
| 13.) Acceptance of 2020 Chisago County Donations                    | TAB 13 |

### Business Meeting:

- |   |        |
|---|--------|
| 14.) Revision of Policy and Procedure 503 Income Maintenance and Collections – HHS      | TAB 14 |
| 15.) Central Minnesota Mental Health Center Detoxification Services Contract 2021 – HHS | TAB 15 |
| 16.) Repair of Courthouse Elevator and Remodel of Office Space                          | TAB 16 |
| 17.) Prof. Service Agreement Between Chisago County and Canvas Health, Inc. – CCSO      | TAB 17 |
| 18.) Peter Smothers "Bloom Meadows" Final Plat  | TAB 18 |
| 19.) Glenn and Krisa Carlson "Oasis North" Final Plat                                   | TAB 19 |

20.)	Shaun Fiedler “7M Lakes 1 <sup>st</sup> Addition” Final Plat	TAB 20
21.)	Change Order(s) No. 1 & 2 – S.I.R.T. No. 2018-214-4-01-09E (State Park) – ESD	TAB 21
22.)	Chisago County Small Business Grant Relief Program	TAB 22
23.)	Transferring Heartland Express Assets to Arrowhead Transit	TAB 23
24.)	Credit Card Request – Karen Gates, Human Resources Director	TAB 24

**Discussion Items:**

- Correspondence
- Administrator Updates
- Commissioner Committee Reports

**Adjourn Meeting of the Board of Commissioners**

**Announce Closed Meeting (M.S. § 13D.05)**

- Meetings of the Chisago County Board of Commissioners may be closed if the closure is expressly authorized by statute or permitted by the attorney-client privilege. Minn. Stat. §13D.05, Subd. 3. The Meeting will be closed to allow the County Board to discuss with legal counsel strategy related to litigation, *Michelle Jacobson v. County of Chisago (MN) and Richard Duncan, both individually and in his official capacity as Sheriff of Chisago County (MN)*