



Bruce Messelt
County Administrator

COUNTY OF CHISAGO

BOARD OF COMMISSIONERS

Chisago County Government Center
313 North Main Street, Room 160
Center City, MN 55012-9663

Phone: 651-213-8830 FAX: 651-213-8876

Commissioners:

District 1

Chris DuBose

District 2

Rick Greene

District 3

George McMahon

District 4

Ben Montzka

District 5

Mike Robinson

BOARD OF COMMISSIONERS ANNUAL ORGANIZATION MEETING AGENDA TUESDAY, January 8, 2019

9:00 a.m. Oath of Office Administered to Commissioners DuBose and Montzka
• 10th Judicial District Judge Suzanne Bollman

Oath of Office Administered to Chisago County Attorney Janet Reiter, County Sheriff Brandon Thyen and County Auditor-Treasurer Dennis Freed
• 10th Judicial District Judge Suzanne Bollman

Convene Annual Meeting; Pledge of Allegiance; Approve Agenda

Annual Business Items:

- | | | |
|------|--|--------|
| 1.) | Election of 2019 Board Chair | TAB 1 |
| 2.) | Election of 2019 Board Vice Chair | TAB 2 |
| 3.) | 2019 Board Chair - Opening Remarks | TAB 3 |
| 4.) | Adopt Rules of Order for Chisago County Board Meetings | TAB 4 |
| 5.) | Adopt Rules of Conduct for Chisago County Board Meetings | TAB 5 |
| 6.) | Establish 2019 Meeting Schedule | TAB 6 |
| 7.) | Establish 2019 Mileage Reimbursement Rate; (<i>Federal Rate 2019 = \$.58/mile</i>) | TAB 7 |
| 8.) | Delegation of Perfunctory Personnel Actions (Annual Review) | TAB 8 |
| 9.) | Discuss/Establish 2019 Board Committee Assignments | TAB 9 |
| 10.) | Approve Citizen Appointments to Various Boards/Committees | TAB 10 |

9:30 a.m. Reception in Honor and Recognition of Newly-Elected Officials
• The public is invited and welcome to join Chisago County’s newly-elected officials and their families for cake and coffee

9:45 a.m. Citizen’s Forum

“The Citizen’s Forum is provided so you may make a comment, statement, question or proposal. Comments, Statements, questions or proposals shall be directed to the Board as a whole, and not to individual commissioners or the audience. You will be limited to three minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak that night.”

Consent Agenda:

- | | | |
|------|--|--------|
| 11.) | Authorize Payment of County’s Warrants and Miscellaneous Bills | TAB 11 |
| 12.) | Approve Minutes of December 19, 2018 Regular Meeting | TAB 12 |
| 13.) | Authorization for County Auditor to Transfer Funds | TAB 13 |

Business Meeting:

14.)	Inmate Food Service Contract – Consolidated Correctional Food Service	TAB 14
15.)	2018 Urban Area Security Initiative Grant – Emergency Management	TAB 15
16.)	Prof./Tech. Services Contract between MAK Consulting and Chisago County – HHS	TAB 16
17.)	Human Resources Update – 4 th Quarter of 2018	TAB 17
18.)	Temporary Easement Agreements with MnDOT for TH 61 Project	TAB 18
19.)	Prof. Services Contract with Stonebrooke Engineering, Inc. for Engineering Services	TAB 19
20.)	Final Contract Payment for CP 13-70-18 CR 70 Pavement Improvement Project	TAB 20
21.)	Out of State Travel Request – ATSSA Conference, Fargo, North Dakota	TAB 21
22.)	Retirement of HHS Director Dahlin and Proposed ‘Next Steps’ of HHS Dept.	TAB 22

Discussion Items:

- Correspondence TAB 23
- Administrator Updates
- Commissioner Committee Reports

Adjourn Meeting of the Board of Commissioners

Light Reception

Board & Commissioner Photographs