



Chase Burnham  
Interim County Administrator

# COUNTY OF CHISAGO

## BOARD OF COMMISSIONERS

Chisago County Government Center  
313 North Main Street, Suite 160A  
Center City, MN 55012-9663

Commissioners:  
District 1  
Chris DuBose  
District 2  
Rick Greene  
District 3  
George McMahon  
District 4  
Ben Montzka  
District 5  
Mike Robinson

### REGULAR MEETING – Wednesday, October 16, 2019 County Board Room, Suite 160A

**6:30 p.m. Convene; Pledge of Allegiance; Approve Agenda**

**6:31 p.m. Road & Bridge Committee of the Whole:**

*Discussion*

1.) County Engineer’s Report TAB 1

*Review/Action*

2.) Final Contract Payments for CR 81 CSAH 19 HSIP and CR 74 Reconstruction TAB 2

**7:00 p.m. Citizen’s Forum**

“The Citizen’s Forum is provided so you may make a comment, statement, question or proposal. You will be limited to three minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak that night.”

**Board of Commissioners’ Consent Agenda:**

- 1.) Accept County Engineer’s Report TAB 1
- 2.) R&B Committee Recommendations: Final Contract for CR 81 CSAH 19 HSIP and CR 74 TAB 2
- 3.) Minutes from October 2, 2019 Board Meeting TAB 3
- 4.) Payment of County’s Warrants and Miscellaneous Bills TAB 4
- 5.) Authorization for County Auditor to Transfer Funds TAB 5

**Environmental Services/Zoning Report** - Kurt Schneider, Director

- 6.) Directors Report TAB 6
- 7.) Two Grant Requests for the MN DNR No Child Left Inside Program TAB 7

**Budget and Finance Committee:**

- 8.) Budget and Finance Committee Report TAB 8
  - Discuss and Consider Approval of 2019 Capital Improvement
  - Pay Scale Changes for Grades for 34 and 35

**Other Items of the County Board:**

- 9.) Replacement of HireTouch Software with CivicHR Total Package TAB 9
- 10.) Out of State Travel Request – Jocelyn Bruns, Client Visit, Salt Lake City, Utah – HHS TAB 10
- 11.) Out of State Travel Request – Michelle Schopper, Client Visit, Hartford, CT – HHS TAB 11
- 12.) Out of State Travel Request – Capt. A. Mahowald, Training, Jacksonville, FL – CCSO TAB 12
- 13.) County Administrator Hiring Timeline and Process TAB 13
- 14.) Auditor/Treasurer Position [MN Stat. 375A.1205] TAB 14

**Discussion Items**

- 15.) Correspondence TAB 15
  - Administrator Updates
  - Commissioner Committee Reports

**Adjourn**