

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, January 15, 2020**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, January 15, 2020 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, McMahon, Montzka, Robinson. Also present: Assistant County Attorney Aimee Cupelli, and *Interim* County Administrator Chase Burnham, and *Interim* Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by McMahon, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

The Chair opened the Road and Bridge Committee of the Whole at 6:32 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Engineer Joe Triplett: Project Updates. ATSSA 2020 “How To” Conference. Trail Limited Use Permit for the TH 8/CSAH 26 Roundabout Project. TH 8 Reconstruction Project Open House. *No action was taken.*

On motion by Greene, seconded by McMahon, the Board moved items 1-3 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

At 6:40 p.m., the Chair closed the Road and Bridge Committee of the Whole.

On motion by DuBose, seconded by McMahon, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – Permit with MNDot for TH 8/CSAH 26 Project
- 3.) R&B Committee Recommendation – Out of State Travel Request – Fargo, ND
- 4.) Minutes from the January 7, 2020 Regular Meeting
- 5.) Payment of County’s Warrants and Miscellaneous Bills

Bills Paid 1/7/2020 \$232,786.26

*****MCIT 2020 Invoice \$561,307.00*****

Authorize Payment of County's Warrants for HHS:

<u>Prepared Check Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
1/10/2020	\$78,094.09		Commissioner's Warrants
1/10/2020	\$58,227.17	1/15/2020	Auditor's Warrants

- Lake Area Bank; Derek Ankland; Sheriff; supplies; \$350.08
 - Lake Area Bank; Janet Converse; Recorder; supplies; \$110.97
 - Lake Area Bank; Jon Eckel; MICS; supplies; \$108.59
 - Lake Area Bank; Ami Helmbrecht; HHS; training, supplies; \$843.81
 - Lake Area Bank; John Keefe; Assessor; training; \$1,329.26
 - Lake Area Bank; Renee Kirchner; Human Resources; supplies; \$657.71
 - Lake Area Bank; Tracy Krona; HHS; registration; \$706.00
 - Lake Area Bank; Andrew Mahowald; Sheriff; registration, supplies; \$468.45
 - Lake Area Bank; Janet Reiter; Attorney; registration; \$503.53
 - Lake Area Bank; Mike Robinson; Commissioners; lodging; \$292.05
 - Lake Area Bank; Kurt Schneider; ESD; training, supplies; \$209.59
 - Lake Area Bank; Joseph Triplett; Public Works; training; \$2,188.55
- 6.)

Environmental Services Director Kurt Schneider presented the Board with the following action items: Director's Report. *No action was taken.*

On motion by McMahon, seconded by DuBose, the Board moved to approve the Environmental Services/Zoning Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson. **OPPOSED:** None.

On motion by DuBose, seconded by Greene, the Board moved to approve the Chisago County Health and Human Services Remote Access Plans. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the CMH Screening Grant 2020. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to approve the Central Minnesota Mental Health Center Detoxification Services Contract 2020. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon,

Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the SHIP Program Grant Agreements with Wyoming Elementary, North Branch Community Education, Rush City High School, C.E. Jacobson Elementary School, and Taylors Falls Elementary. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by DuBose, the Board moved to approve the Out of State Travel Request for Chisago County Social Worker/Case Manager, Jocelyn Bruns, to Salt Lake City, Utah. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

At 7:00 p.m., the Chair opened Citizen Forum. 0 Citizens spoke; the Chair closed Citizen Forum at 7:00 p.m.

On motion by Robinson, seconded by Greene, the Board moved to appoint Commissioners Montzka and DuBose to the Chisago County Canvassing Board for the 2020 Presidential Nominating Primary, State Primary and General Elections pursuant to M.S. 204C.31, and to set March 6, 2020, August 14, 2020, and November 13, 2020 each at 1:00 p.m. as the County Canvassing Board Meetings for the 2020 Elections. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, DuBose. **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the Chisago County MICS, Administration/HR, and Attorney's Office Remote Access Plans. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by DuBose, the Board moved to authorize an offer of employment to the candidate, Chase Burnham, contingent upon background check and psychological evaluation; and to approve the County Human Resources Director to enter into salary negotiations with the County Administrator candidate. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to authorize the resolution approving the application for funding for the Voting Equipment Grants and the required extra funds. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson **OPPOSED:** DuBose.

Interim County Administrator Burnham provided the following updates: TH 8 Reconstruction Project Open House January 28, 2020. Ribbon Cutting Ceremonies. **No action was taken.**

Several Commissioners offered reports of their respective committee assignments.
No action was taken.

On motion by DuBose, seconded by McMahon, the Board adjourned the meeting at 7:25 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Ben Montzka, Chair

Attest: _____
Christina Vollrath
Interim Clerk of the Board