

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, January 16, 2019**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, January 16, 2019 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, McMahan, Montzka, Robinson. Also present: Assistant County Attorney Maureen Caturia, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner McMahan offered a motion to approve the amended agenda. Motion seconded by Montzka and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

The Chair opened the Road and Bridge Committee of the Whole at 6:30 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Engineer Joe Triplett; Project Updates, Transportation Improvement Plan will be presented to the Board at a February meeting, TH 8 Reconstruction Proposals (4 received) will be to the Board at February 20th meeting after the evaluation committee meets. *No action was taken.*

On motion by McMahan, seconded by Montzka, the Board moved to accept the Highway Engineer's Report and move to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

At 6:36 p.m. the Chair closed the Road and Bridge Committee of the Whole.

County Highway Engineer Joe Triplett, Environmental Services Director Kurt Schneider and Nancy Dahlin, Health and Human Services Director, discussed the current effects of the Federal Government shutdown on the Public Works, Environmental Services, and Health and Human Services Departments.

On motion by Robinson, seconded by McMahan, the Board moved to approve the Chair of the Board writing a letter to President Trump, Speaker of the House, Senate Leader and local Congressmen and Senators from Minnesota to 'open the federal government.' The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

At 7:02 p.m. the Chair opened Citizen Forum. 0 Citizen spoke; the Chair closed Citizen Forum at 7:02 p.m.

On motion by McMahon, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

- 1.) Accept County Engineer's Report
- 2.) Approve Minutes from January 8, 2019 Meeting
- 3.) Authorize Payment of the County's Warrants and Miscellaneous Bills

Bills Paid 1/8/2019 \$764,604.74

Authorize Payment of County's Warrants for HHS:

<u>Prepared Check Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
1/11/2019	\$25,070.59		Commissioner's Warrants
1/11/2019	\$45,736.21	1/16/2019	Auditor's Warrants

Lake Area Bank; Matthew Beckman; Sheriff; training; \$475.00
Lake Area Bank; Chase Burnham; Administration; supplies; \$185.23
Lake Area Bank; Amy Chavez; Probation; supplies; \$322.27
Lake Area Bank; Dennis Freed; Auditor; supplies; \$152.52
Lake Area Bank; Tammy Johnson; HHS; supplies; \$86.37
Lake Area Bank; Renee Kirchner; Human Resources; supplies; \$86.13
Lake Area Bank; Tracy Krona; HHS; training; \$807.11
Lake Area Bank; Janet Reiter; County Attorney; registration; \$963.70
Lake Area Bank; Kurt Schneider; Environmental; training; \$165.00
Lake Area Bank; Clifford Sheppeck; Sheriff; registration; \$367.80
Lake Area Bank; Alicia Stovern; Sheriff; supplies; \$74.20
Lake Area Bank; Mark Stovern; Sheriff; Project Lifesaver; \$38.54
Lake Area Bank; Brandon Thyen; Sheriff; conference; \$422.44
Lake Area Bank; Justin Wood; Sheriff; conference; \$32.15

Jail/LEC Project

Contegrity Inc.	\$9,458.33
Veit Disposal Systems	\$428.00

Special Board Approval:

MCIT – Metropolitan Region of Homeland Security \$2,148.00

****** All Bills and Receipts Available with the Clerk of the Board ******

- 4.) Authorization for County Auditor to Transfer Funds
- 5.) Levy Reallocation for Health and Human Services

Environmental Services and Zoning Director Kurt Schneider updated the Board on the activities of the Environmental Services Department; Board of Adjustment and Appeals/Planning Commission Update, General Development Information, non-invasive species in the Chisago Lakes Chain of Lakes Information, LID North Center/North Lindstrom Channel Maintenance Subcommittee Meeting, Parks Division RFP for SIRT Extension Project, Water Plan Policy Team activities. *No action was taken.*

On motion by DuBose, seconded by McMahan, the Board moved to accept the Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None

On motion by McMahan, seconded by DuBose, the Board moved to approve the preliminary plat of "Kopp Plat 4" Sunrise Township Sec. 17, T.35, R.20, at Trulson and Wilcox Roads. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

Assistant County Attorney Maureen Caturia presented the County Attorney's request for proposals to restore competency.

On motion by McMahan, seconded by Montzka, the Board moved to authorize the County Attorney, in collaboration with Court Administration, to publish a Request for Proposals for a Competency Restoration Program to be administered locally to defendants under the jurisdiction of the Chisago County District Court. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by McMahan, seconded by DuBose, the Board moved to authorize the out of state travel request for Dennis Wilton to attend the Cisco Live training in San Diego CA. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by McMahan, seconded by DuBose, the Board moved to approve the necessary equipment for the 2019 Dodge Durango patrol vehicles. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by McMahan, seconded by DuBose, the Board moved to adopt legislative State and Federal platform, as presented to at tonight's Committee Discussion. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by McMahan, the Board moved to approve, by Resolution, the 2019 Commissioners' Committee Assignments, as designated at Today's meeting. Commissioner Robinson made a friendly motion to have all 5 Commissioners be members on the Budget and Finance Committee. Motion not accepted as friendly. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan,

Montzka, **OPPOSED:** Robinson.

**RESOLUTION NO. 19/0116-2
COUNTY COMMISSIONER
COMMITTEE ASSIGNMENTS FOR 2019**

WHEREAS, M.S. 375.055 and 375.06 set forth the authorization for compensation of Minnesota County Commissioners; and

WHEREAS, Chisago County Commissioners are eligible to receive per diem payments in accordance with the above-referenced statutes;

NOW, THEREFORE, BE IT RESOLVED, that Commissioners may receive payment of per diem for meetings and conduct of official county business pursuant to statutory definition and further subject to County Attorney approval.

BE IT FURTHER RESOLVED, that in instances in which a commissioner might be separately authorized to receive a per diem for which there is a statutory basis apart from the one authorized for work as a county commissioner, Chisago County will deny the per diem payment to that Commissioner. Accordingly, a County Commissioner may not receive two per diems for the same meeting.

BE IT FURTHER RESOLVED, that Commissioners may be allowed and paid for actual and necessary traveling expenses incurred while attending meetings of the County Board, or while performing official duties as County Commissioner, or while serving on a board, committee or commission or for expenses reasonably incurred by a Commissioner in performance of the Commissioner's official duties

BE IT FURTHER RESOLVED, that the following list of committees be deemed eligible for per diem reimbursement under provisions of M.S. 375.055 and 375.06 and that, while an individual commissioner shall usually attend and participate in the work of the respective committees as the designated representative or seated alternate, any Commissioner may participate in the committee's work and receive mileage only for said participation:

Association of MN Counties
Budget & Finance Committee
Central Minnesota Council on Aging
Chisago County Emergency Preparedness Committee
Chisago Lakes Joint Sewer Commission
Chisago/Isanti Heartland Transit JPA Board
Chisago/Ramsey/Washington Commuter Rail Study – Rush Line Task Force
East Central Regional Library Board

East Central Solid Waste & 2-County Landfill, Recycling
East Central Regional Development Commission; (*PLUS Subcommittee - Metro Area Transportation Partnership*)
Health & Human Services Committee of the Whole (*PLUS Subcommittee - HHS Subcommittee*)
Highway 8 Task Force
HRA-EDA Board
Human Resources/Labor Negotiations
Joint Job Training Board (*PLUS Subcommittees: A)CMJTS, Inc. Operations Committee; B) WIB Executive Committee; C) Workforce Development Committee*)
Lakes & Pines Community Action Council Board; (*PLUS Subcommittee – Negotiations*)
Law Library, Court Liaison
Legislative Committee – (NOTE - Mileage ONLY/NO Per Diems)
Metro Alliance for Healthy Families – Governing Board
Metropolitan Emergency Services Board (MESB); (*PLUS Subcommittees: A) Executive; B) Radio Cost Allocation Committee*)
NACO
Parks Board
Planning Commission (NOTE – Per Diem for Planning Commission Meetings only, not tours)
Public Health Commission
Regional Juvenile Detention Facility – Lino Lakes
Road & Bridge Committee of the Whole
South Center/South Lindstrom Sanitary Sewer District
Solid Waste Advisory Committee
Township Association (NOTE – mileage ONLY for attendance by unassigned commissioners)
U of MN Extension Committee
Water Plan Policy Team
Lower St. Croix One Watershed One Plan Policy Committee

County Administrator Messelt provided the following updates: Correspondence.
No action was taken.

Several Commissioners offered reports of their respective committee assignments.
No action was taken.

On motion by Robinson, seconded by Montzka, the Board adjourned the meeting at 8:09 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Chase Burnham
Clerk of the Board