

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, February 06, 2019**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, February 06, 2019 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, McMahan, Montzka, Robinson. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner McMahan offered a motion to approve the amended agenda. Motion seconded by Robinson, upon the addition of a discussion of ‘Planning Commission Tours,’ and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by McMahan, seconded by DuBose, the Board moved to recess to the Health and Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

The Chair opened the Health and Human Services Committee of the Whole at 6:32 p.m.

Nancy Dahlin provided the Board with the following Chisago County Health and Human Services Updates: HHS Legislative Items, Veterans Services Update, Meeting with DHS Commissioner, Collections Success for County, HHS Dept. continues to reviews processes and efficiencies. *No action was taken.*

On motion by McMahan, seconded by DuBose, the Board moved items 1 – 8 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by McMahan, the Board moved to close the Health & Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

At 6:53 p.m. the Chair closed the Health & Human Services Committee of the Whole.

On motion by DuBose, seconded by McMahon, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

- 1.) HHS Committee Recommendation – HHS Director’s Report
- 2.) HHS Committee Recommendation – Payment of County’s Warrants for HHS
- 3.) HHS Committee Recommendation – Professional/Technical Services Contract between Therapeutic Services Agency, Inc.
- 4.) HHS Committee Recommendation – SHIP Grant – Wyoming Elementary School – MoveMindfully Training
- 5.) HHS Committee Recommendation – SHIP Grant – Taylors Falls Elementary and Chisago Primary Schools – Hokki Stools
- 6.) HHS Committee Recommendation – SHIP Grant – Chisago Lakes High School – Alphabetter Desks and Hokki Stools
- 7.) HHS Committee Recommendation – Service Level Agreement Administration of referring Agency Debt Collection
- 8.) HHS Committee Recommendation – Chisago County Award – Children’s Mental Health Screening Grant
- 9.) Payment of County’s Warrants and Miscellaneous Bills
- 10.) Minutes from the January 16, 2019 Regular Meeting
- 11.) 2019 Budget Adjustments for Dedicated Funds
- 12.) Application for Exempt Gambling Permit – MN Deer Hunters Assoc. Wild River Chapter

RESOLUTION NO. 19/0206-X
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR MN DEER HUNTERS ASSOCIATION – WILD RIVER CHAPTER

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board application for an exempt permit for lawful gambling activity for the MN Deer Hunters Association – Wild River Chapter, located at 33155 Hemingway Ave., Stacy, MN 55079.

- 13.) Application for Exempt Gambling Permit – Phoenix Academy Parents Organization

RESOLUTION NO. 19/0206-X

APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR PHOENIX ACADEMY PARENTS ORGANIZATION

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board application for an exempt permit for lawful gambling activity for the Phoenix Academy Parents Organization, located at 8555 Rushseba Trail, Rush City, MN 55069.

Probation Director Amy Chavez presented the 2018 Probation Departments Annual Report.

On motion by McMahon, seconded by DuBose, the Board moved to accept the 2018 Annual Probation Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by McMahon, the Board moved to approve the Biannual Grant Agreements for Continuation of State Funding for REAM and Caseload/Workload Reduction Grants for the Probation Department. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by DuBose, the Board moved to approve the requested credit card limit increase at tonight's meeting for Probation Director Amy Chavez. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

At 7:09 p.m., the Chair opened Citizen Forum. 1 Citizens spoke; the Chair closed Citizen Forum at 7:11 p.m.

Jerry Spetzman and Suzanna Wilson from the LID and the County's Water Management Staff provided the Annual Reports for the LID, AIS, Water Quality Monitoring, and Water Resources.

On motion by McMahon, seconded by DuBose, the Board moved to accept the 2018 LID, AIS, Lake Water Quality Monitoring and Water Resources Annual Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Robinson, the Board moved to appoint John Eret as a representative on the Water Plan Policy Team. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by Robinson, the Board moved to approve inclusion of Chisago County Board of Commissioners Resolution No. 19/0206-XX, Resolution to Waive Amendment Requirement of the Chisago County Comprehensive Local Water Management Plan. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

RESOLUTION NO. 19/0206-XX
RESOLUTION TO WAIVE AMENDMENT REQUIREMENT FOR
THE CHISAGO COUNTY
COMPREHENSIVE LOCAL WATER MANAGEMENT PLAN

WHEREAS, Minnesota Statutes §103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a Comprehensive Local Water Management Plan; and

WHEREAS, CHISAGO County currently has a state approved Comprehensive Local Water Management Plan that covers the period of September 1, 2013 through December 31, 2023; and

WHEREAS, CHISAGO County is required by the Minnesota Board of Water and Soil Resources Board Order to complete an amendment of the Goals, Objectives, and Action Items of the Comprehensive Local Water Management Plan by December 31, 2018; and

WHEREAS, CHISAGO County is participating in and intends to utilize the Minnesota Pollution Control Agency's ten year approach to monitoring, assessing, and developing Watershed Restoration and Protection Strategies (WRAPS), which were completed in 2013 for the Chisago Lakes Chain of Lakes Watershed, in 2014 for the Sunrise River Watershed, and in 2015 for the Goose Creek Watershed (Rock, Rush and Goose Creeks) by the Chisago County Soil and Water Conservation District; and

WHEREAS, Chisago County is also supporting the transition to the One Watershed, One Plan approach and is participating in the One Watershed, One Plan planning process to develop comprehensive watershed management plans for the Lower St. Croix (47.3% watershed area). Chisago County passed a resolution on January 18, 2017, numbered 17/0118-5, to support the development of a Comprehensive Watershed Management Plan. Chisago County is currently participating in the plan development for the Lower St. Croix One Watershed, One Plan, with the expected completion date of December 31, 2019; and

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of

Commissioners requests from the Minnesota Board of Water and Soil Resources a waiver to the required five-year amendment of the Comprehensive Local Water Management Plan; in order to transition to One Watershed, One Plan Comprehensive Watershed Planning in accordance with Minnesota Statutes §103B.801.

On motion by Robinson, seconded by Montzka, the Board moved to approve by Resolution the Lakes & Pines Community Action Council Homelessness Program in Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

RESOLUTION NO. 19/0206-XX
RESOLUTION AUTHORIZING ADMINISTRATION OF
MINNESOTA HOUSING FINANCE AGENCY'S
FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM
July 1, 2019 - June 30, 2021

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homelessness; and

WHEREAS, Lakes and Pines Community Action Council, Inc. has developed an application as an Administering Entity for the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance program; and

WHEREAS, Lakes and Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program.

NOW, THEREFORE BE IT RESOLVED, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program, in the County of Chisago.

County HRA-EDA Director Nancy Hoffman presented the HRA-EDA items on the agenda;

On motion by Robinson, seconded by DuBose, the Board moved to approve the defeasance of bonds for Rush City Development. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by DuBose, the Board moved to approve the request for assignment of tax abatement for Rush City Senior Living, LLC and authorize the Chair to sign the Assignment of Tax Abatement and Developer Agreement. The

motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board moved to approve the request for a public hearing on March 5th, 2019 at 7:00 p.m. for consideration of a tax abatement for Twin Pines Metrology dba Fox Valley Metrology. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

County Administrator Bruce Messelt addressed the Board regarding current County Federal and State Legislative issues, specifically; Rural Broadband, Highway 8, and 'Dark Stores' statutory 'solutions.'

On motion by Montzka, seconded by McMahon, the Board moved to approve and/or direct County Staff to forward to lobbyist and AMC, as agreed to at tonight's Committee Discussion. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to authorize the Chisago County MICS Director to execute the agreements and PO's as required to complete this project, cost is not exceed \$112,000.00. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to authorize the Chisago County MICS Director to execute the agreements and PO's, as required, to complete the Remodel of the Courthouse 1989 Building Public Hallways. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by Robinson, the Board moved to approve the Health & Human Services Supervisors contract as negotiated for the term of two-year commencing on January 1, 2019 and expiring on December 31, 2020. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board moved to approve the proposed 1st Amendment to the 'Agreement for Sale of Goods' for Sale/Transfer of ARMER Radios to requesting System Users, and direct County staff to execute said Amended Agreement, in concert with execution of the required ARMER System USER Agreement, as presented at tonight's Meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

County Administrator Messelt provided the following updates: Correspondence. *No action was taken.*

On motion by McMahon, seconded by DuBose, the Board moved to accept the Health and Human Services Organizational Review conducted by Mr. Weiers of DDA and direct County staff to complete revisions/updates to the HHS Director Position Description and begin recruitment efforts. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Commissioner Robinson discussed per diems for Planning Commission Tours. By consensus the Board has scheduled a Special Meeting for 5:30 p.m. on February 20, 2019 before the regularly scheduled Board meeting at 6:30 p.m.

Several Commissioners offered reports of their respective committee assignments.
No action was taken.

On motion by Robinson, seconded by Montzka, the Board adjourned the meeting at 9:06 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Chase Burnham
Clerk of the Board