

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, February 20, 2019**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, February 20, 2019 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, McMahan, Montzka, Robinson. Also present: County Attorney Janet Reiter, and County Administrator Bruce Messelt.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner McMahan offered a motion to approve the amended agenda. Motion seconded by DuBose and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

The Chair opened the Road and Bridge Committee of the Whole at 6:30 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Engineer Joe Triplett; Roundabout projects; Transportation Improvement Plan, and TH8 Reconstruction Contract. *No action was taken.*

On motion by McMahan, seconded by DuBose, the Board moved to accept the Highway Engineer's Report, Contract with SRF Consulting Group and Support for Applications for Funding for Local Road Improve Program moved to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

At 6:45 p.m. the Chair closed the Road and Bridge Committee of the Whole.

On motion by McMahan, seconded by DuBose, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

- 1.) Accept County Engineer's Report
- 2.) R&B Committee Recommendations: Contract with SRF Consulting Group
- 3.) Support for Applications for Funding for Local Road Improvement Program

**RESOLUTION NO. 19/0220-1
APPROVING 2019 LRIP FUNDING SOLICIATION SUPPORT RESOLUTION**

WHEREAS, The Local Road Improvement Program (LRIP) is established in

Minnesota Statute 174.52; and

WHEREAS, this funding is available for statewide solicitation to fund projects in the Routes of Regional Significance Account, the Rural Road Safety Account or the Trunk Highway Account, and

WHEREAS, Eligible projects should be anticipate for construction letting in years 2020 and 2021, and

WHEREAS, County applicants may request up to \$1,000,000 for each proposed LRIP project; and

WHEREAS, the Chisago County Board of Commissioners supports this program and its Public Works Director in pursuing and applying for funds from this program for the following projects:

2020 Construction:

- County Road 86 Reconstruction (TH 95 to CSAH 26)
- CSAH 25 Reconstruction (295th St to Washington County Line)

2021 Construction:

- TH 8/CSAH 26 Intersection Improvements
- CSAH 30 Reconstruction (TH 95 to CSAH 10)

WHEREAS, the estimated project costs will exceed the amount of LRIP funding, County Funding will be used by the County to pay the additional cost.

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners does hereby support the application and pursuit of funds from the Local Road Improvement Program for construction of the above projects and will pay any additional amount by which the cost exceeds the amount of LRIP funding.

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- 4.) Approve Minutes from February 6, 2019 Meeting
 - 5.) Authorize Payment of the County’s Warrants and Miscellaneous Bills

Bills Paid 2/12/2019 \$328,856.24

Authorize Payment of County’s Warrants for HHS:

<u>Prepared Check Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
2/8/2019	\$72,291.43		Commissioner’s Warrants
2/8/2019	\$55,694.30	2/20/2019	Auditor’s Warrants

Lake Area Bank; Derek Anklan; Sheriff; supplies; \$105.00
 Lake Area Bank; Tracy Armistead; Sheriff; supplies; \$325.16
 Lake Area Bank; Matthew Beckman; Sheriff; registration; \$1621.29

Lake Area Bank; Ward Brown; Facilities; supplies; \$388.16
Lake Area Bank; Chase Burnham; Admin.; supplies; \$307.65
Lake Area Bank; Amy Chavez; Probation; supplies, registration; \$922.01
Lake Area Bank; Janet Converse; Recorder; registration; \$275.00
Lake Area Bank; Dennis Freed; Auditor; supplies; \$17.26
Lake Area Bank; John Keefe; Assessor; training; \$114.00
Lake Area Bank; Renee Kirchner; Human Resources; supplies; \$364.57
Lake Area Bank; Tracy Krona; HHS; supplies; \$483.89
Lake Area Bank; Andrew Mahowold; Sheriff; supplies; 39.99
Lake Area Bank; Bruce Messelt; Administration; supplies; \$81.88
Lake Area Bank; Janet Reiter; Attorney; supplies, conference; \$720.53
Lake Area Bank; Scott Sellman; Sheriff; registration; \$350.00
Lake Area Bank; Christopher Thoma; Sheriff; registration; \$308.78
Lake Area Bank; Joe Triplett; Highway; registration; \$259.50
Lake Area Bank; Justin Wood; Sheriff; supplies, registration; \$420.00
Lake Area Bank; Polly Zais; Sheriff; supplies; \$708.68

Jail/LEC Project

Contegrity Group \$4,458.39

****** All Bills and Receipts Available with the Clerk of the Board ******

6.) Application for an Exempt Gambling Permit – Knights of Columbus Council 15227

**RESOLUTION NO. 19/0220-2
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR
THE KNIGHTS OF COLUMBUS COUNCIL 15227**

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Knights of Columbus Council 15227 to hold a raffle at the Chisago Lake Town Hall is located at 14200 316th St., Lindstrom, MN 55045 on September 19th, 2019.

7.) Application for an Exempt Gambling Permit – Chisago Lakes Lions Club

**RESOLUTION NO. 19/0220-3
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR
THE CHISAGO LAKES LIONS**

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Chisago Lakes Lions to hold a raffle at the Lent Town Hall is located at 33155 Hemingway Ave., Stacy, MN 55079 on April 27th, 2019.

8.) Application for Exempt Permit – Knights of Columbus 7750

**RESOLUTION NO. 19/0220-4
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR
THE KNIGHTS OF COLUMBUS COUNCIL 7750**

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Knights of Columbus Council 7750 to hold a raffle at Wild Mountain, located at 37200 Wild Mountain Road, Taylors Falls, MN 55084 on April 4th, 2019.

9.) Application to Conduct Off-Site Gambling – Northwest Area Jaycees

**RESOLUTION NO. 19/0220-5
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR
THE NORTHWEST AREA JAYCEES**

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Northwest Area Jaycees to conduct bingo at the Lent Town Hall located at 33155 Hemingway Ave, Stacy, MN 55079 on multiple dates in 2019.

10.) Application for an Exempt Gambling Permit – North Branch Blue Line Club

**RESOLUTION NO. 19/0220-6
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR
THE VIKINGS BLUE LINE CLUB**

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Vikings Blue Line Club to conduct excluded bingo at the Lent Town Hall located at 33155 Hemingway Ave, Stacy, MN 55079 on March 23rd, 2019.

Environmental Services and Zoning Director Kurt Schneider updated the Board on the activities of the Environmental Services Department: Board of Adjustment and Appeals and Planning Committee Updates, Construction and Permit Activity, CLLID Update, and Emergency Management Signs Benefits. *No action was taken.*

On motion by DuBose, seconded by McMahon, the Board moved to accept the Director's Report and approve the FY 2019 State of Minnesota Board of Water and Soil Resources Minnesota Pollution Control Agency Subsurface Sewage Treatment Program Grant Agreement and County Septic Grant Program Policy. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None

On motion by McMahon, seconded by DuBose, the Board moved to approve the Professional and Technical Services Contract with WSB and Associates Inc. and authorize County staff to proceed with design and development of Swedish Immigrant Regional Trail Segment H. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board moved to approve the agreement to manage an unwanted medication drop-box between the City of Wyoming, City of Lindstrom, Lakes Area Police Department, and Chisago. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by McMahon, the Board moved to approve the Revised Chisago County Water Plan Policy Team Citizen At-Large Term Appointment Schedule with terms to expire January 1 of the year in 2020; 2021; 2022; 2022; and 2022 and commence concurrently for new appointment and a new recurring three year period thereafter. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

At 7:00 p.m. the Chair opened Citizen Forum. 0 Citizen spoke; the Chair closed Citizen Forum at 7:01 p.m.

On motion by DuBose, seconded by Robinson, a motion was made to delay consideration of the Interim USER Agreement for ARMER Radios. The motion **failed** as follows: **IN FAVOR THEREOF:** DuBose, Robinson **OPPOSED:** Greene, McMahon, Montzka.

On motion by McMahon, seconded by DuBose, the Board moved to approve the Interim USER Agreement for ARMER Radios, as amended at tonight's meeting, and directed the County Administrator, in coordination with the County Attorney and MICS Director, to proceed with a March 31st, 2019 deadline for completion of the Agreement discussions and approval and/or compliance with default provisions of the previous agreements. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve the County of Chisago State Health Improvement Program Grant Program Grant Agreements – Rush City High School, Forest Lake Schools, C.E. Jacobson, Chisago Primary School – SHIP Site Coordinators. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

The Board discussed the state of current State and Federal legislative initiatives as the Legislative Committee of the Whole, including meetings and discussions held at the AMC Legislative Conference. No action was taken

On motion by McMahon, seconded by DuBose, the Board moved to approve the Memorandum of Agreement between the Central MN Council on Aging and Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by McMahon, the Board moved to approve the recommendations of the Budget and Finance Committee. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

County Administrator Messelt provided the following updates: Correspondence. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments.
No action was taken.

On motion by Robinson, seconded by McMahon, the Board adjourned the meeting at 8:15 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Bruce Messelt
County Administrator