

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, March 06, 2019**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, March 06, 2019 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, McMahon, Montzka, Robinson. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner McMahon offered a motion to approve the amended agenda. Motion seconded by Montzka, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Robinson, the Board moved to recess to the Health and Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Chair Greene gave the gavel to Vice-Chair Montzka.

The Chair opened the Health and Human Services Committee of the Whole at 6:31 p.m.

Nancy Dahlin provided the Board with the following Chisago County Health and Human Services Updates: Legislative Watch List, HHS Look Back, HHS Look Forward, Diversity Training On-going in Department, Women's Healthcare Program with Hazelden, Director's Wrap Up. *No action was taken.*

On motion by DuBose, seconded by Greene, the Board moved items 1 – 6 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by DuBose, the Board moved to recognize HHS Director Nancy Dahlin and wish her the best in retirement. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to close the Health & Human Services Committee of the Whole. The motion **carried** as follows: **IN**

FAVOR THEREOF: DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

At 7:06 p.m. the Chair closed the Health & Human Services Committee of the Whole.

At 7:06 p.m., the Chair opened Citizen Forum. 1 Citizens spoke; the Chair closed Citizen Forum at 7:07 p.m.

On motion by McMahon, seconded by DuBose, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

- 1.) HHS Committee Recommendation – HHS Director’s Report
- 2.) HHS Committee Recommendation – Payment of County’s Warrants for HHS
- 3.) HHS Committee Recommendation – Emergency Foster Care Contract with Kathy Maul-Dehn and Daniel Dehn
- 4.) HHS Committee Recommendation – Funeral Expense Policy
- 5.) HHS Committee Recommendation – Taylors Falls Elementary School – SHIP Site Coordinator
- 6.) HHS Committee Recommendation – TRIO Wolf Creek School – SHIP Site Coordinator
- 7.) Payment of County’s Warrants and Miscellaneous Bills
- 8.) Minutes from the February 20, 2019 Regular Meeting
- 9.) Application for Exempt Gambling Permit – Almelund Threshing Co.

RESOLUTION NO. 19/0306-X
APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR
THE ALMELUND THRESHING CO.

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Almelund Threshing Co. for a raffle at Almelund Threshing Co. Show Grounds is located at 17760 St. Croix Trail, Shafer, MN 55084 on August 11th, 2019.

At 7:13 p.m., the Chair opened the Public Hearing for Fox Valley Metrology LLC. 1 Citizen spoke; the Chair closed the Public Hearing at 7:14 p.m.

On motion by Montzka, seconded by Robinson, the Board moved to approve the request for tax abatement for Fox Valley Metrology LLC in Stacy, MN. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

RESOLUTION NO. 19/0306-X
APPROVING TAX ABATEMENT ASSISTANCE FOR
TWIN PINES METROLOGY, LTD
dba FOX VALLEY, LLC.
IN THE CITY OF STACY, MN

BE IT RESOLVED by the Board of Commissioners of Chisago County (the “County”) as follows:

1. Recitals.

1.1 Twin Pines Metrology, LTD dba Fox Valley Metrology, LLC, a Minnesota limited liability company, (the “Developer”) proposes to purchase Lot 3, Block 1 of Stacy Ponds Business Park current PID number for the site is 19.00133.13 to expand their building located on Lot 2, Block 1 of Stacy Ponds Business park with a current PID number 19.00133.12 of herein (the “Property”).

1.2 Developer proposes to add an expansion of approximately 7,784 sq. ft. and renovate the existing facility on the Property and the Developer anticipates hiring not less than 15 FTE employees (at an average of \$17.00 per hour) with benefits and 2 PT employees (with an average hourly rate of \$13.00) over the next five years. The developer is also requesting fiber optics be brought into the Stacy Ponds Business Park for faster Internet speeds that are required for the business (the “Project”).

1.3 The Developer has requested assistance from the County in the form of tax abatement as allowed by Minnesota Statutes Section 469.1813 (the “Statute”).

1.4 The County’s HRA/EDA (“Authority”) has recommended approval of the Developer’s tax abatement assistance request with certain specified contingencies.

2. Findings.

2.1 The Property is not located in a tax increment financing district.

2.2 The proposed tax abatement assistance relating to the Property and the Project upon the terms and subject to the conditions and contingencies set forth in this Resolution is in the best interest of the County and meets the criteria for granting such assistance in that:

a. The Project will increase the tax base of the County.

b. The Project will provide additional employment opportunities in the County.

c. Retains a business at risk of relocating outside of the County and State.

d. Brings high speed Internet service to the Business Park.

2.3 Without the tax abatement assistance recommended for approval hereunder, it is unlikely that the Developer would not be able to complete the Project and would locate expand in Wisconsin.

2.4 The tax abatement assistance provided by the County hereunder does not constitute a Business Subsidy under Minnesota Statutes 116J.993, Subd. 3(1).

2.5 The granting of the tax abatement assistance set forth herein will not cause the County to be in violation of the limits set forth in Minnesota Statutes Sections 469.1813, Subd. 8.

3. Resolution.

3.1 The County hereby agrees that upon completion of the Project the County will provide the Developer tax abatement assistance in an amount equal to the increase in property taxes received by the County as a result of the construction of the Project commencing with the first increase in such taxes and continuing thereafter until the earlier of (i) nine (9) years from such first increase date or (ii) Developer's receipt of \$61,398.00 in total County tax abatement subject to the conditions, contingencies and requirements described herein.

3.2 The tax abatement assistance recommended for approval hereunder is contingent upon and subject to the following:

a. The County's receipt and review of such documentation as shall be necessary to establish that the Developer will receive the tax abatement assistance amounts for use with respect to eligible costs relating to the Project. Such documentation may consist of, but not be limited to: invoices in support of such eligible costs.

b. The execution of a tax abatement and development agreement ("Tax Abatement and Development Agreement") between the City, the County and the Developer substantially setting forth the specific terms of the tax abatement assistance granted by the County and containing such terms and provisions as shall be appropriate in the determination of the County staff, officers and consultants to carry out the intent of this Resolution including without limitation, Developer's agreement to: retain 13 FTE jobs (at \$17.00 per hour with benefits) and 1 PT job (at \$13.50 per hour) and to create 15 FTE jobs (at an average of \$17.00 per hour with benefits and 2

PT jobs (at an average of \$13.00 per hour) over the next 5 years (the “Project”).

3.3 The Chisago County Board Chair and Clerk to the Board are authorized and directed with the assistance of County staff and consultants, to execute the Tax Abatement Development Agreement.

3.4 The Chisago County Board Chair and Clerk to the Board are hereby authorized and directed to take any and all such further actions consistent with this Resolution as shall be reasonably required to carry out the transactions contemplated by this Resolution.

Executive Director Robert Voss presented the 2018 East Central Regional Development Commission’s Annual Report.

On motion by McMahon, seconded by DuBose, the Board moved to approve jacking the two bills and continue and/or direct County staff to focus legislative efforts on roads, broadband and AIS, as agreed to at tonight’s Committee Discussion. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by Robinson, the Board moved to approve, by Resolution, the 2019 Commissioners’ Committee Assignments, as designated at Today’s meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

**RESOLUTION NO. 19/0306-XX
COUNTY COMMISSIONER
COMMITTEE ASSIGNMENTS FOR 2019**

WHEREAS, M.S. 375.055 and 375.06 set forth the authorization for compensation of Minnesota County Commissioners; and

WHEREAS, Chisago County Commissioners are eligible to receive per diem payments in accordance with the above-referenced statutes;

NOW, THEREFORE, BE IT RESOLVED, that Commissioners may receive payment of per diem for meetings and conduct of official county business pursuant to statutory definition and further subject to County Attorney approval.

BE IT FURTHER RESOLVED, that in instances in which a commissioner might be separately authorized to receive a per diem for which there is a statutory basis apart from the one authorized for work as a county commissioner, Chisago County will deny the per diem payment to that Commissioner. Accordingly, a County Commissioner may not receive two per diems for the same meeting.

BE IT FURTHER RESOLVED, that Commissioners may be allowed and paid for actual and necessary traveling expenses incurred while attending meetings of the County Board, or while performing official duties as County Commissioner, or while serving on a board, committee or commission or for expenses reasonably incurred by a Commissioner in performance of the Commissioner's official duties

BE IT FURTHER RESOLVED, that the following list of committees be deemed eligible for per diem reimbursement under provisions of M.S. 375.055 and 375.06 and that, while an individual commissioner shall usually attend and participate in the work of the respective committees as the designated representative or seated alternate, any Commissioner may participate in the committee's work and receive mileage only for said participation:

Association of MN Counties

Budget & Finance Committee

Central Minnesota Council on Aging

Chisago County Emergency Preparedness Committee

Chisago County Jail/Law Enforcement Center/Emergency Communications Committee

Chisago Lakes Joint Sewer Commission

Chisago/Isanti Heartland Transit JPA Board

Chisago/Ramsey/Washington Commuter Rail Study – Rush Line Task Force

East Central Regional Library Board

East Central Solid Waste & 2-County Landfill, Recycling

East Central Regional Development Commission; *(PLUS Subcommittee - Metro Area Transportation Partnership)*

Health & Human Services Committee of the Whole *(PLUS Subcommittee - HHS Subcommittee)*

Highway 8 Task Force

HRA-EDA Board

Human Resources/Labor Negotiations

Joint Job Training Board *(PLUS Subcommittees: A) CMJTS, Inc. Operations Committee; B) WIB Executive Committee; C) Workforce Development Committee)*

Lakes & Pines Community Action Council Board; *(PLUS Subcommittee – Negotiations)*

Lakes Region EMS Task Force

Law Library, Court Liaison

Legislative Committee – (NOTE - Mileage ONLY/NO Per Diems)

Metro Alliance for Healthy Families – Governing Board

Metropolitan Emergency Services Board (MESB); *(PLUS Subcommittees: A) Executive; B) Radio Cost Allocation Committee)*

NACO

Parks Board
Planning Commission
Public Health Commission
Regional Juvenile Detention Facility – Lino Lakes
Road & Bridge Committee of the Whole
South Center/South Lindstrom Sanitary Sewer District
Solid Waste Advisory Committee
Township Association
U of MN Extension Committee
Water Plan Policy Team (*PLUS Subcommittee – Metro Area Water Supply Advisory Council*)

On motion by McMahon, seconded by Montzka, the Board moved to approve the Out-of-State Travel Request for Sgt. Matt Beckman and Inv. Pat LeVassuer to travel to Grafton, ND for Tactical Breaching Training from April 21 – 24, 2019. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to authorize the Chisago County MICS Director to execute the agreements and PO's as required to repair the Collapsed Sewer Line near 1st Floor Bathrooms in 1989 side of the Government Center. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board moved to approve Multi-Agency Law Enforcement Joint Powers Agreement (JPA) for Minnesota Internet Crimes Against Children (ICAC) on behalf of the Chisago County Attorney's Office. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by Robinson, the Board moved to approve the 2019 Aquatic Invasive Species Prevention Aid Program including the specific agreements, personnel actions, and Memorandum of Understanding as presented at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

County Administrator Messelt provided the following updates: April 3-5 is AMC Leadership Training, State of the County Report, Leak in Old Jail Building, Boys and Girls County, Labor Relations Committee Meeting. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments.
No action was taken.

On motion by DuBose, seconded by Montzka, the Board adjourned the meeting at 8:10 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Chase Burnham
Clerk of the Board