

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, March 07, 2018**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, March 07, 2018 at the Chisago County Government Center with the following Commissioners present: Greene, McMahan, Montzka, Robinson. Commissioner Walker appeared via Electronic Means pursuant to MN Stat. 13D.015. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt, and *Interim* Clerk of the Board Danielle Lord.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the agenda. Motion seconded by Montzka and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

The Chair opened the Health and Human Services Committee of the Whole at 6:31 p.m.

Nancy Dahlin provided the Board with the following Chisago County Health and Human Services Updates: Aging and Disabilities Unit and Children's Services. **No action was taken.**

On motion by McMahan, seconded by Robinson, the Board moved to accept the Director of Health and Human Services Report and a letter from Minnesota Department of Human Services Commissioner Emily Piper. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahan, seconded by Robinson, the Board moved items 2 – 7 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by McMahan, seconded by Montzka, the Board moved to close the Health & Human Services Committee of the Whole. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

At 6:43 p.m. the Chair closed the Health & Human Services Committee of the Whole.

At 7:00 p.m., the Chair opened Citizen Forum. 0 Citizen spoke; the Chair closed Citizen Forum at 7:00 p.m.

On motion by Greene, seconded by Walker, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

- 1.) HHS Committee Recommendation – HHS Director’s Report
- 2.) HHS Committee Recommendation – Payment of County’s Warrants for HHS
- 3.) HHS Committee Recommendation – Professional Services Agreement – Kantner Consulting
- 4.) HHS Committee Recommendation – Emergency Foster Care Contract with Shirley Marshal
- 5.) HHS Committee Recommendation – Day Training and Habilitation Service Agreement – Linnea Residential Home/ESR, Inc.
- 6.) HHS Committee Recommendation – SHIP Grant – Lakeside Elementary School – Hokki Stools
- 7.) HHS Committee Recommendation – SHIP Grant – Hydration Stations County Libraries
- 8.) Payment of County’s Warrants and Miscellaneous Bills
- 9.) Minutes from the February 21, 2018 Regular Meeting
- 10.) Exempt Gambling Permit – Almelund Threshing Co.

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**RESOLUTION NO. 18/0307-01**  
**APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR**  
**THE ALMELUND THRESHING CO.**

**WHEREAS,** the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS,** the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Almelund Threshing Co. for a raffle at Almelund Threshing Co. Show Grounds is located at 17760 St. Croix Trail, Shafer, MN 55084 on August 12<sup>th</sup>, 2018.

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- 11.) Application to Conduct Excluded Bingo – Vikings Blue Line Club

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**RESOLUTION NO. 18/0307-02**  
**APPROVING SUBMISSION OF AN EXEMPT PERMIT FOR GAMBLING FOR**  
**THE VIKINGS BLUE LINE CLUB**

**WHEREAS**, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

**WHEREAS**, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

**BE IT RESOLVED** that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application from the Vikings Blue Line Club to hold a bingo event at the Lent Town Hall is located at 33155 Hemingway Ave., Stacy, MN 55079 on April 14<sup>th</sup>, 2018.

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Probation Director Amy Chavez presented to the Board the 2017 Annual Report.

On motion by Montzka, seconded by Greene, the Board moved to accept Probation's 2017 Annual Report. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve the Out-of-State travel for Director Amy Chavez to attend the International Conference on Sexual Assault, Domestic Violence, and Gender Bias in Chicago, Illinois April 3 – 5th. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to award SP 013-070-005 for safety signs for the townships and approve the contracts at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Greene, the Board moved to pass the Resolution of Support for US Highway 8 Expansion Project. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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**RESOLUTION NO. 18/0307-03**  
**RESOLUTION SUPPORTING SUBMITTAL OF AN APPLICATION TO**  
**REQUEST FUNDING FROM THE MINNESOTA DEPARTMENT OF**  
**TRANSPORTATION THROUGH THE CORRIDORS OF COMMERCE**  
**SOLICITATION**

**WHEREAS**, the Minnesota Department of Transportation (MnDOT) is currently accepting candidate projects for the Corridors of Commerce Solicitation; and

**WHEREAS**, Chisago County is proposing an application for the expansion of US Highway 8 (US 8) from two lanes to four lanes between TH 61 in Forest Lake up to and

including the intersection of Karmel Avenue in Chisago City and adding intersection controls as needed to maintain neighborhood access along US 8; and

**WHEREAS;** this segment of US 8 provides access to residential, business, commercial, and recreational areas; and

**WHEREAS;** the US 8 corridor is continuing to experience a growth in traffic and congestion; and

**WHEREAS;** the current capacity is insufficient to meet today's demands and the growth anticipated in the future; and

**WHEREAS;** this project will protect and enhance mobility and safety; and

**WHEREAS;** the expansion of this roadway is essential to the economic health and welfare of the County and Region; and

**WHEREAS;** the project will be of mutual benefit to MnDOT, Chisago County, Washington County, the City of Chisago City, the City of Wyoming and the City of Forest Lake; and

**NOW THEREFORE BE IT RESOLVED,** that Chisago County supports the project and the application for funding as part of the Corridors of Commerce Solicitation.

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On motion by Greene, seconded by Robinson, the Board moved to approve the MICS Director to issue the required purchase orders and approve the maintenance and support contract for E-911 with CenturyLink, subject to County Attorney review. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the MICS Director to issue the required purchase orders and related documents to have oil and water separator systems at the Center City Public Works Building repaired. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Greene, the Board moved to approve the Out-of-State Travel Request for Phil Johnson to attend the Physical Surveillance for Counter-narcotic Missions training in Johnston, IA, April 22-27, 2018 and the Out-of-State Travel Request for Officers Matt Beckman and Grant Kinnamon to attend the BOTAC training in Grand Forks, North Dakota, May 5 – 8, 2018. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Montzka, the Board moved to approve the motion to teardown, transfer, purchase, and install the recommended cubicle furniture in the attached ABF quote for use in the Public Safety at an amount not to exceed \$40,000. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the 2018 Aquatic Invasive Species Prevention Aid Program including the specific agreements, personnel actions, memorandum of understanding and grant applications. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the Cooper/Nessel final plat of “Hurley Haven” located in Rushseba Township, Sec. 33, T. 37, R.21, at Gallant Ave., Rush City, MN (PID #07.0044.00). The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the submittal of Census Tract #110301 (just north of North Branch) for designation as an Opportunity Zone in Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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**RESOLUTION NO. 18/0307-04**  
**DESIGNATE AN OPPORTUNITY ZONE**

**WHEREAS,** Congress established the Opportunity Zones as a new community development program in the Tax Cuts and Jobs Act of 2017 to encourage long-term investments in low-income urban and rural communities nationwide; and

**WHEREAS,** the Opportunity Zones program provides a tax incentive for investors to re-invest their unrealized capital gains into Opportunity Funds dedicated to investing into Opportunity Zones; and

**WHEREAS,** each Governor is authorized to designate 25% of the eligible census tracts as Opportunity Zones in their state. In Minnesota, the Governor can designate 123 census tracts as Opportunity Zones out of an eligible 491 low-income census tracts, and

**WHEREAS,** Governor Dayton is asking counties to prioritize and recommend which eligible census tracts in their county should be designated Opportunity Zones; and

**WHEREAS,** the parcel identified has opportunity for growth with two industrial parks that are underutilized and a vacant area designated for workforce-affordable housing; and

**WHEREAS**, after reviewing the principals and priorities for ranking provided by Minnesota, the Chisago County HRA-EDA supports and recommended submitting a response for the designation of an Opportunity Zone for Census Tract #110301,

**WHEREAS**, the parcel is located within the city limits of North Branch and the North Branch City Council supports the designation of Census Tract #110301 as an Opportunity Zone, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Chisago County Board of Commissioners hereby support the submittal of Census Tract # 110301 to Governor Dayton for designation as an Opportunity Zone.

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On motion by Greene, seconded by Robinson, the Board moved to authorize execution of the retainer agreement to engage with Briggs and Morgan, P.A., to assist with tax appeals for commercial/industrial properties, to be paid from the Contingency Fund. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

County Administrator Messelt provided the following updates: Correspondence. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Robinson, seconded by Greene, the Board adjourned the meeting at 7:32 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

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George McMahon, Chair

Attest: \_\_\_\_\_  
Bruce Messelt  
Clerk of the Board