

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, March 17, 2021**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, March 17, 2021 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka, Robinson. Also present: County Administrator Chase Burnham and Clerk of the Board Christina Vollrath. County Attorney Janet Reiter participated remotely.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by Dunne, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

Covid-19 Update by Public Health – Courtney Wehrenberg 6:31 p.m. to 6:41 p.m.

On motion by Greene, seconded by Montzka, the Board opened the Road and Bridge Committee of the Whole at 6:41 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett. *No action was taken.*

On motion by Greene, seconded by Dunne, the Board moved items 1-9 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to close the Road and Bridge Committee of the Whole at 7:09 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by Dunne, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – Award and Approval for CP 13-04-21
- 3.) R&B Committee Recommendation – Award and Approval CP 13-64-21 & CP 13-65-21
- 4.) R&B Committee Recommendation – Prof. Contract with Braun FWD Testing

- 5.) R&B Committee Recommendation – Right-of-Way Services for WSB for CSAH 26
- 6.) R&B Committee Recommendation – Right-of-Way Services for Braun for CSAH 30
- 7.) R&B Committee Recommendation – Right-of-Way Plat for CSAH 26
- 8.) R&B Committee Recommendation – Maps of 2021 Pavement Maint. And Seal Coatings
- 9.) R&B Committee Recommendation – 2022-2026 Transportation Improvement Plan
- 10.) Minutes from the March 3, 2021 Regular Meeting
- 11.) Payment of County’s Warrants and Miscellaneous Bills

## **CITIZENS FORUM**

**TIME** – 7:10 p.m.

**END TIME** – 7:10 p.m.

0 letters, 0 emails, # of **SPEAKERS** - 0

Environmental Services Director Kurt Schneider presented the Board with the Director’s Report and action items. *No action was taken.*

On motion by Robinson, seconded by Greene, the Board moved to accept the Environmental Services/Zoning Director’s Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve the 2021 CLLID/Lake Association/DNR aquatic invasive weed control partnership program for \$27,000, along with up to \$3,000 from reserve funds for a total program budget of \$30,000. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to approve \$7,325 toward 2021 Chisago Lakes Lake Improvement District water quality monitoring, laboratory analysis and supplies. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the .6 FTE Parks Maintenance Technician Position into the annual seasonal staffing plan of the Parks and Trails Division of Environmental Services Department. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to accept the March 9<sup>th</sup> Budget and Finance Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the Purchase of Service Agreement between Resource and Training Solutions and Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to accept the Annual Medical Examiner Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to approve the Resolution Authorizing the Chisago Lakes Joint Sewage Treatment Commission To Issue, Sell And Deliver A Not To Exceed \$850,000 General Obligation Revenue Note, Series 2021A. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to approve the Mutual Aid Agreement with the City of St. Paul. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve the Chisago County Affordable Housing Trust Fund Ordinance Public Hearing on April 7, 2021, at 7:00 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

Discussion of the Boardroom restrictions/capacity limitation requirements as the COVID-19 Pandemic continues.

On motion by Montzka, seconded by Dunne, the Board moved to approve the boardroom's maximum capacity at 18. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve and authorize the Enterprise Services Director to sign any required implementation and membership documents with MnCCC and UKG to implement the UKG HR and Payroll hosted application. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson. **OPPOSED:** None.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Greene, seconded by Dunne, the Board adjourned the meeting at 8:03 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Robinson **OPPOSED:** None.

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Chris DuBose, Chair

Attest: \_\_\_\_\_  
Christina Vollrath  
Clerk of the Board