

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, April 17, 2019**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, April 17, 2019 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, McMahan, Montzka, Robinson. Also present: County Attorney Janet Reiter, and County Administrator Bruce Messelt and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Robinson offered a motion to approve the amended agenda. Motion seconded by McMahan and upon a vote being taken thereon, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

The Chair opened the Road and Bridge Committee of the Whole at 6:31 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Engineer Joe Triplett: Projects in Design, Projects out for Bid, Projects in Construction, MnDot Detour Agreement, 2019 Bridge Inspection Program, TH 8/CSAH 26 Roundabout Funding Acquired. *No action was taken.*

On motion by McMahan, seconded by DuBose, the Board moved to accept the Highway Engineer's and items 2 – 6 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

At 6:38 p.m., the Chair closed the Road and Bridge Committee of the Whole.

On motion by Robinson, seconded by McMahan, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

- 1.) Accept County Engineer's Report
- 2.) R&B Committee Recommendations: Prof. Agreements with Collins Engineering, Inc. for annual Bridge Inspection Program
- 3.) R&B Committee Recommendations: Award and Approval of 2019 Hot In-Place Recycling Project
- 4.) R&B Committee Recommendations: Award and Approval of 2019 Seal Coat Project

- 5.) R&B Committee Recommendations: Equipment Expenditure Request – Column Lift System
- 6.) R&B Committee Recommendations: Detour Agreement with Mndot for TH 95 Project

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**RESOLUTION NO. 19/0417-1**  
**MN DOT TH 95 DETOUR AGREEMENT 1033796**

**IT IS RESOLVED** that Chisago County enter into MnDOT Agreement No. 1033796 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County Road (C.R.) No. 67, No. 72, County State Aid Highway (C.S.A.H.) No. 11, and No. 9 as a detour route during the construction to be performed upon, along and adjacent to Trunk Highway No. 95 from 0.2 miles east of Keystone Avenue to 0.1 mile west of Lantz Avenue under State Project No. 1306-55.

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- 7.) Approve Minutes from April 3, 2019 Meeting
  - 8.) Authorize Payment of the County’s Warrants and Miscellaneous Bills
  - 9.) Advertisements for Vacancies – Water Plan Policy Team
  - 10.) Applications for Abatements (reduction) of Property Taxes
  - 11.) License Applications to Make Retail Sales of Cigarette and Other Tobacco Products

On motion by Montzka, seconded by McMahon, the Board moved to recess the Board of Commissioners meeting and to convene the Regional Rail Authority. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by McMahon, the Board moved to table the request to issue a letter to the Federal Highway Administration so that Mndot can acquire permanent easements along the Sunrise Prairie Trail to the May 1<sup>st</sup> meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Robinson, the Board moved to close the Regional Rail Authority at 6:57 p.m. and to reconvene the Chisago County Board of Commissioners meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

County Medical Examiner Dr. A. Quin Strobl provided the County with her annual update. **No action taken.**

At 7:02 p.m. the Chair opened Citizen Forum. 4 Citizens spoke; the Chair closed Citizen Forum at 7:14 p.m.

On motion by McMahon, seconded by Montzka, the Board moved to approve the recommendations of the Budget and Finance Committee. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Environmental Services and Zoning Director Kurt Schneider presented the Board with the following action items; Board of Adjustment and Appeals and Planning Committee Updates, Construction and Permit Activity.

On motion by McMahon, seconded by DuBose, the Board moved to accept the Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve the preliminary plat of "Acorn Acres", Amador Township, Section 14, T. 35, R.20 at the SW corner of the intersection of Pine Avenue and 392nd Street (PID #01.00268.00). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve the Professional / Technical Services contract between FOTH Infrastructure and Environment, LLC and Chisago County, subject to County Attorney Review as to form. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by DuBose, the Board moved to approve \$2,895 toward 2019 St. Croix River Association Invasive Phragmites road survey, along with associated budget adjustment request. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by McMahon, the Board moved to direct and authorize the Chisago County Planning Commission Carryout a Review of the Chisago County Subdivision Ordinance in Consideration of the Inclusion of Minor Subdivision Provisions. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by DuBose, the Board moved to approve the Gordian Energy Systems Interim Use Permit to construct a one-megawatt solar garden at in Amador Township, Sec. 35, T. 35, R 20, at 36715 Oriole Avenue (PID #01.00401.10) with Findings as presented and Conditions as recommended by the Planning Commission and/or as amended at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

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Conditions

1. Construction and routine maintenance activities shall be limited to daytime working hours, as defined in Minn. R. 7030.0020, to ensure nighttime noise level standards will not be exceeded.
2. Permittee shall implement MPCA-recommended erosion and sediment control devices which are deemed by the Department to be applicable, obtain an NPDES Permit, and provide the Department with the Storm Water Pollution Prevention Plan (SWPPP).
3. Areas of bare ground at the facility shall be re-vegetated with a low-growing, accepted pollinator-friendly seed mix, and shall be maintained throughout the life of the project.
4. Existing forestation, foliage and native fauna within, near and surrounding the project area shall be preserved insofar as is practical. The permittee shall establish and maintain a double row of staggered six feet tall black spruce (or a similar species if recommended by landscape architect or certified arborist) planted 16 feet on center along the full length of the north, west and south sides of the project perimeter. Screening shall be maintained for the life of the project, including re-establishment of buffer in the case of decimation or destruction by disease, weather, fire or other peril.
5. The maximum height of the solar panels shall be ten feet; perimeter fencing shall be of the deer fence design, with wooden posts, woven wire, no barbed wire, and constructed to be a minimum of eight feet tall.
6. Prior to final building permit approval, verification by a landscape architect or certified arborist shall be provided which verifies that the proposed screening plan should achieve 75% opacity by year three of the project, or the plan shall be revised to identify and implement alternative effective screening that will achieve that goal.
7. Maintenance of the screening shall be guaranteed by financial surety in an amount sufficient to guarantee that the planting height and 75% opacity screening goals are achieved by the end of year three shall be provided prior to building permit approval.
8. All activities conducted within wetlands shall be carried out, regulated and/or prohibited in accordance with the provisions of MN Chapter 8420.
9. The Permittee shall follow MN DNR's recommendations for avoiding and minimizing impacts to Blanding's turtle.
10. The security fence surrounding the facility shall consist of agricultural fencing, also known as "deer fence" which shall consist of wood post and woven wire composition.
11. Permittee shall maintain aesthetic appearance of the project property, including disposal of trash, waste, and other detritus, for the life of the project.

12. The project shall be decommissioned in accordance with the decommissioning plan. Failure of the permittee to properly decommission the site may result in the issuance of a citation and criminal charges, and/or County seizure of the financial surety and decommissioning of the site. In the event that decommissioning costs exceed the amount of surety, adequate funds shall be collected from the developer, landowner, or assessed against the property.

13. Financial surety guaranteeing decommissioning in accordance with the plan shall be provided and maintained by the permittee in an amount equal to or greater than 125% of the developer's current estimated decommissioning cost of \$87,767. The surety shall be provided in association with the building permit application; final building permit approval shall be conditioned upon receipt and approval of said surety.

14. The project shall be developed, and the facility operated in a manner consistent with the proposal elements identified in the application, except insofar as the elements of the proposal are superseded by the above conditions of approval.

15. The project shall include abatement measures (e.g. coniferous vegetation, fencing, enclosure, or other insulating treatments) to direct noise generated by the solar system invertors from existing residential structures located on adjoining properties. To the greatest extent practical, solar system noise generating invertors shall be situated away from existing residential structures located on adjoining properties.

16. Violations of these conditions of permit approval shall be cause for the revocation of the Interim Use Permit upon action of the County Board.

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On motion by Robinson, seconded by DuBose, the Board moved to approve the Gordian Energy Systems Interim Use Permit to construct a one-megawatt solar garden at the SW corner of County Roads 9 & 11, Sunrise Township, Sec. 28, T.35, R20 (PID #09.00303.10) with Findings as presented and Conditions as recommended by the Planning Commission and/or as amended at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

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Conditions

1. Construction and routine maintenance activities shall be limited to daytime working hours, as defined in Minn. R. 7030.0020, to ensure nighttime noise level standards will not be exceeded.
2. Permittee shall implement MPCA-recommended erosion and sediment control devices which are deemed by the Department to be applicable, obtain an NPDES Permit, and provide the Department with the Storm Water Pollution Prevention Plan (SWPPP).

3. Areas of bare ground at the facility shall be re-vegetated with a low-growing, accepted pollinator-friendly seed mix, and shall be maintained throughout the life of the project.
4. Existing forestation, foliage and native fauna within, near and surrounding the project area shall be preserved insofar as is practical. The permittee shall establish and maintain a double row of staggered six feet tall black spruce (or a similar species if recommended by landscape architect or certified arborist) planted 16 feet on center along the full length of the north, east and south sides of the project perimeter. Screening shall be maintained for the life of the project, including re-establishment of buffer in the case of decimation or destruction by disease, weather, fire or other peril.
5. The maximum height of the solar panels shall be ten feet; perimeter fencing shall be of the deer fence design, with wooden posts, woven wire, no barbed wire, and constructed to be a minimum of eight feet tall.
6. Prior to final building permit approval, verification by a landscape architect or certified arborist shall be provided which verifies that the proposed screening plan should achieve 75% opacity by year three of the project, or the plan shall be revised to identify and implement alternative effective screening that will achieve that goal.
7. Maintenance of the screening shall be guaranteed by financial surety in an amount sufficient to guarantee that the planting height and 75% opacity screening goals are achieved by the end of year three shall be provided prior to building permit approval.
8. All activities conducted within wetlands shall be carried out, regulated and/or prohibited in accordance with the provisions of MN Chapter 8420.
9. The Permittee shall follow MN DNR's recommendations for avoiding and minimizing impacts to Blanding's turtle.
10. The security fence surrounding the facility shall consist of agricultural fencing, also known as "deer fence" which shall consist of wood post and woven wire composition.
11. Permittee shall maintain aesthetic appearance of the project property, including disposal of trash, waste, and other detritus, for the life of the project.
12. The project shall be decommissioned in accordance with the decommissioning plan. Failure of the permittee to properly decommission the site may result in the issuance of a citation and criminal charges, and/or County seizure of the financial surety and decommissioning of the site. In the event that decommissioning costs exceed the amount of surety, adequate funds shall be collected from the developer, landowner, or assessed against the property.
13. Financial surety guaranteeing decommissioning in accordance with the plan shall be provided and maintained by the permittee in an amount equal to or greater than 125% of the developer's current estimated decommissioning cost of \$87,767. The surety shall be

provided in association with the building permit application; final building permit approval shall be conditioned upon receipt and approval of said surety.

14. The project shall be developed, and the facility operated in a manner consistent with the proposal elements identified in the application, except insofar as the elements of the proposal are superseded by the above conditions of approval.

15. The project shall include abatement measures (e.g. coniferous vegetation, fencing, enclosure, or other insulating treatments) to direct noise generated by the solar system invertors from existing residential structures located on adjoining properties. To the greatest extent practical, solar system noise generating invertors shall be situated away from existing residential structures located on adjoining properties.

16. Additional screening of 6 ft. Black Spruce, 16 ft. from the center shall be installed along the access roadway off of 375<sup>th</sup> St. and North of the existing solar array.

17. Violations of these conditions of permit approval shall be cause for the revocation of the Interim Use Permit upon action of the County Board.

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On motion by DuBose, seconded by Montzka, the Board voted to reconsider imposition of abatement measures for ambient noise generated by all solar system invertors on all four solar garden IUPs presented at tonight's meeting (April 17<sup>th</sup>, 2019). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by McMahon, the Board moved to approve the Innovative Power Systems Interim Use Permit to construct a one-megawatt solar garden at in Amador Township, Sec. 25, T. 35, R 20, 15535 375th Street, (PID #01.00352.00) with Findings as presented and Conditions as recommended by the Planning Commission and/or as amended at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

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Conditions

1. Construction and routine maintenance activities shall be limited to daytime working hours, as defined in Minn. R. 7030.0020, to ensure nighttime noise level standards will not be exceeded.
2. Permittee shall implement MPCA-recommended erosion and sediment control devices which are deemed by the Department to be applicable, obtain an NPDES Permit, and provide the Department with the Storm Water Pollution Prevention Plan (SWPPP).
3. Areas of bare ground at the facility shall be re-vegetated with a low-growing, accepted pollinator-friendly seed mix, and shall be maintained throughout the life of the project.

4. Existing forestation, foliage and native fauna within, near and surrounding the project area shall be preserved insofar as is practical. The permittee shall establish and maintain a double row of staggered six feet tall black spruce (or a similar species if recommended by landscape architect or certified arborist) planted 16 feet on center along the full length of the north and west sides of the project perimeter. Screening shall be maintained for the life of the project, including re-establishment of buffer in the case of decimation or destruction by disease, weather, fire or other peril.
5. The maximum height of the solar panels shall be ten feet; perimeter fencing shall be of the deer fence design, with wooden posts, woven wire, no barbed wire, and constructed to be a minimum of eight feet tall.
6. Prior to final building permit approval, verification by a landscape architect or certified arborist shall be provided which verifies that the proposed screening plan should achieve 75% opacity by year three of the project, or the plan shall be revised to identify and implement alternative effective screening that will achieve that goal.
7. Maintenance of the screening shall be guaranteed by financial surety in an amount sufficient to guarantee that the planting height and 75% opacity screening goals are achieved by the end of year three shall be provided prior to building permit approval.
8. All activities conducted within wetlands shall be carried out, regulated and/or prohibited in accordance with the provisions of MN Chapter 8420.
9. The Permittee shall follow MN DNR's recommendations for avoiding and minimizing impacts to Blanding's turtle.
10. The security fence surrounding the facility shall consist of agricultural fencing, also known as "deer fence" which shall consist of wood post and woven wire composition.
11. Permittee shall maintain aesthetic appearance of the project property, including disposal of trash, waste, and other detritus, for the life of the project.
12. The project shall be decommissioned in accordance with the decommissioning plan. Failure of the permittee to properly decommission the site may result in the issuance of a citation and criminal charges, and/or County seizure of the financial surety and decommissioning of the site. In the event that decommissioning costs exceed the amount of surety, adequate funds shall be collected from the developer, landowner, or assessed against the property.
13. Financial surety guaranteeing decommissioning in accordance with the plan shall be provided and maintained by the permittee in an amount equal to or greater than 125% of the estimated decommissioning cost of \$87,767. The surety shall be provided in association with the building permit application; final building permit approval shall be conditioned upon receipt and approval of said surety.



14. The project shall be developed, and the facility operated in a manner consistent with the proposal elements identified in the application, except insofar as the elements of the proposal are superseded by the above conditions of approval.

15. The project shall include abatement measures (e.g. coniferous vegetation, fencing, enclosure, or other insulating treatments) to direct noise generated by the solar system invertors from existing residential structures located on adjoining properties. To the greatest extent practical, solar system noise generating invertors shall be situated away from existing residential structures located on adjoining properties.

16. Violations of these conditions of permit approval shall be cause for the revocation of the Interim Use Permit upon action of the County Board.

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On motion by DuBose, seconded by McMahon, the Board moved to approve the Innovative Power Systems Interim Use Permit to construct a one-megawatt solar garden at in Amador Township, Sec. 26, T. 35, R 20, (PID #01.00391.00) with Findings as presented and Conditions as recommended by the Planning Commission and/or as amended at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

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#### Conditions

1. Construction and routine maintenance activities shall be limited to daytime working hours, as defined in Minn. R. 7030.0020, to ensure nighttime noise level standards will not be exceeded.
2. Permittee shall implement MPCA-recommended erosion and sediment control devices which are deemed by the Department to be applicable, obtain an NPDES Permit, and provide the Department with the Storm Water Pollution Prevention Plan (SWPPP).
3. Areas of bare ground at the facility shall be re-vegetated with a low-growing, accepted pollinator-friendly seed mix, and shall be maintained throughout the life of the project.
4. Existing forestation, foliage and native fauna within, near and surrounding the project area shall be preserved insofar as is practical. The permittee shall establish and maintain a single row of four -feet tall black spruce (or a similar species if recommended by landscape architect or certified arborist) planted eight feet on center along the south side, and partially north along the west project perimeter to the area of wetland, where dogwood shrubs shall be planted along the remainder of the perimeter to the north. Screening shall be maintained for the life of the project, including re-establishment of buffer in the case of decimation or destruction by disease, weather, fire or other peril.
5. The setback from the project perimeter to the east property line shall be 75 feet.

6. The maximum height of the solar panels shall be ten feet; perimeter fencing shall be of the deer fence design, with wooden posts, woven wire, no barbed wire, and constructed to be a minimum of eight feet tall.
7. Prior to final building permit approval, verification by a landscape architect or certified arborist shall be provided which verifies that the proposed screening plan should achieve 75% opacity by year three of the project, or the plan shall be revised to identify and implement alternative effective screening that will achieve that goal.
8. Maintenance of the screening shall be guaranteed by financial surety in an amount sufficient to guarantee that the planting height and 75% opacity screening goals are achieved by the end of year three shall be provided prior to building permit approval.
9. All activities conducted within wetlands shall be carried out, regulated and/or prohibited in accordance with the provisions of MN Chapter 8420.
10. The Permittee shall follow MN DNR's recommendations for avoiding and minimizing impacts to Blanding's turtle.
11. The security fence surrounding the facility shall consist of agricultural fencing, also known as "deer fence" which shall consist of wood post and woven wire composition.
12. Permittee shall maintain aesthetic appearance of the project property, including disposal of trash, waste, and other detritus, for the life of the project.
13. The project shall be decommissioned in accordance with the decommissioning plan. Failure of the permittee to properly decommission the site may result in the issuance of a citation and criminal charges, and/or County seizure of the financial surety and decommissioning of the site. In the event that decommissioning costs exceed the amount of surety, adequate funds shall be collected from the developer, landowner, or assessed against the property.
14. Financial surety guaranteeing decommissioning in accordance with the plan shall be provided and maintained by the permittee in an amount equal to or greater than 125% of the developer's current estimated decommissioning cost of \$87,767. The surety shall be provided in association with the building permit application; final building permit approval shall be conditioned upon receipt and approval of said surety.
15. The project shall be developed, and the facility operated in a manner consistent with the proposal elements identified in the application, except insofar as the elements of the proposal are superseded by the above conditions of approval.
16. The project shall include abatement measures (e.g. coniferous vegetation, fencing, enclosure, or other insulating treatments) to direct noise generated by the solar system invertors from existing residential structures located on adjoining properties. To the

greatest extent practical, solar system noise generating invertors shall be situated away from existing residential structures located on adjoining properties.

17. Violations of these conditions of permit approval shall be cause for the revocation of the Interim Use Permit upon action of the County Board.

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Chair Greene called for a 5-minute recess at 8:05 p.m. The Board returned to continue the meeting at 8:12 p.m.

On motion by DuBose, seconded by McMahan, the Board moved to amend the agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by McMahan, the Board moved to direct staff to begin reviewing with the Planning Commission the following Solar Ordinance topics: 1) Set backs on all sides 2) Abatement for ambient noise generated by Solar System Inverters 3) Saturation/Adjacency 4) Other conditions discussed at the Planning Commission and incorporated into the IUPs presented at tonight's meeting (April 17<sup>th</sup>, 2019). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by McMahan, seconded by DuBose, the Board moved to approve the receiving of the funds from AAA to promote traffic safety with our local youth. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by DuBose, seconded by McMahan, the Board moved to accept the 2019 State of Minnesota Federal Supplemental Equipment Grant from the Minnesota Department of Natural Resources. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka, seconded by McMahan, the Board moved to approve the Sentence to Service contract between the County and the state of Minnesota. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by McMahan, seconded by DuBose, the Board moved to approve the Minnesota Department of Health Community Health Board Grant Project Agreement– Family Home Visiting-Amendment 1. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by Montzka seconded by McMahan, the Board moved to approve the Professional/Technical Services Contract between Solid Oak Financial Services and Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahan, Montzka, Robinson **OPPOSED:** None.

On motion by Robinson, seconded by McMahon, the Board moved to approve the County of Chisago State Health Improvement Program Grant Program Grant Agreements for C.E. Elementary School and Rush City High School – Alternative Seating. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve the Travel Expenses and Reimbursements Policy and Procedure for the Health and Human Services Department. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by DuBose, the Board moved to approve leasing of a new 2019 Ford Transit 350 for the new Veteran’s Service Van. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

On motion by McMahon, seconded by Montzka, the Board moved to approve the Renewal of Consumption and Display Permit for Hillcrest R.V. Park. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

County Administrator Messelt provided the following updates: April National Government Month – ‘Connecting the Unconnected,’ HHS Audit Report Score Letter, One Watershed One Plan Meeting. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Robinson, seconded by Montzka, the Board adjourned the meeting at 8:58 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

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Richard Greene, Chair

Attest: \_\_\_\_\_  
Chase Burnham  
Clerk of the Board