

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, May 16, 2018**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, May 16, 2018 at the Chisago County Government Center with the following Commissioners present: Greene, McMahon, Montzka, Robinson. Commissioner Walker appeared via Electronic Means pursuant to MN Stat. 13D.015. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Montzka offered a motion to approve the agenda. Motion seconded by Robinson and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Chair opened the Road and Bridge Committee of the Whole at 6:30 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Highway Engineer Joe Triplett; Design Project Update, Township Sign Project Update, CR 24 Project, CR 55, 9, 19 Bid Openings, Personnel Updates, Highway 8 Detour Agreement, Equipment Update, TIP Update next meeting. *No action was taken.*

On motion by Robinson, seconded by Montzka, the Board moved to accept the Engineers Report and move items 2 – 3 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Chair closed the Road and Bridge Committee at 6:41 p.m.

On motion by Greene, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

- 1.) Accept County Engineer's Report
- 2.) R & B Committee Recommendation – CP 13-55-18 Cooperative Agreement with Rush City
- 3.) R & B Committee Recommendation – Detour Agreements with Mndot for US 8 Project
- 4.) Approve Minutes from May 2, 2018 Meeting

5.) Authorize Payment of the County's Warrants and Miscellaneous Bills

Bills Paid 5/8/2018 \$553,929.07

Authorize Payment of County's Warrants for HHS:

<u>Prepared Check Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
5/4/2018	\$126,212.79		Commissioner's Warrants
5/4/2018	\$35,182.99	5/16/2018	Auditor's Warrants

- Lake Area Bank; Matthew Beckman; Sheriff; training; \$777.96
- Lake Area Bank; Amy Chavez; Probation; supplies; \$314.36
- Lake Area Bank; Rick Duncan; Sheriff; conference; \$422.67
- Lake Area Bank; Jon Eckel; MICS; supplies; \$245.30
- Lake Area Bank; Dennis Freed; Auditor; supplies, conference; \$404.31
- Lake Area Bank; Tammy Johnson; HHS; supplies, supplies; \$95.94
- Lake Area Bank; Renee Kirchner; Human Resources; supplies; \$325.73
- Lake Area Bank; Tracy Krona; HHS; conference; \$472.40
- Lake Area Bank; Bruce Messelt; parking; \$8.20
- Lake Area Bank; Lori Olson; Sheriff; supplies; \$193.89
- Lake Area Bank; Janet Reiter; Attorney; supplies, conference; \$232.29
- Lake Area Bank; Kurt Schneider; Environmental; registration; \$505.00
- Lake Area Bank; Scott Sellman; Sheriff; supplies; \$18.61
- Lake Area Bank; Robert Shoemaker; Sheriff; supplies, conference; \$357.27
- Lake Area Bank; Mark Stovern; Sheriff; supplies; \$106.97
- Lake Area Bank; Joseph Triplett; Highway; conference; \$90.42
- Lake Area Bank; Justin Wood; Sheriff; supplies, conference; \$71.02

Jail/LEC Project

Blanshan Construction Services	\$5,889.99	Contegrity Group	\$17,724.56
Heartland Glass Co.	\$90.25	Contegrity Group	\$8,024.22
Fransen Decorating Inc.	\$30,887.83	Honeywell Intl.	\$59,398.75
Pauly Jail Building Co. Inc.	\$17,782.66		
Weidner's Plumbing and Heating	\$10,561.43		
Thelen Heating and Roofing	\$6,242.45		
NAC Mechanical	\$6,137.00		
Anderson Technology	\$660.25		
Thurnback Steel Fabrication	\$850.25		
Bartley Sales	\$907.25		

****** All Bills and Receipts Available with the Clerk of the Board ******

- 6.) 2018 Liquor License Renewals
- 7.) Applications for Abatement
- 8.) Acceptance of Donations – John Butterfield for AED's

**RESOLUTION NO. 18/0516-X
ACCEPTANCE OF DONATION BY CHISAGO COUNTY
ON THE CHISAGO COUNTY SHERIFFS OFFICE**

WHEREAS, the Chisago County Board of Commissioners adopted Resolution No. 060419-3 on April 19, 2006 which established a policy regarding the acceptance of gifts by Chisago County; and

WHEREAS, the Chisago County Sheriff's Office has received a donation from Mr. John Butterfield and are requesting formal acceptance by the County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners hereby accepts;

- \$1,000 for the Chisago County Sheriff Department's AED's
-

The Board heard a presentation on the activities of the Central MN Council on Aging from Lori Vrolson. *No action was taken.*

At 7:01 p.m. the Chair opened Citizen Forum. 0 Citizen spoke; the Chair closed Citizen Forum at 7:01 p.m.

Environmental Services and Zoning Director Kurt Schneider updated the Board on the activities of the Environmental Services Department; Board of Adjustment Meeting Update, Planning Commission Meeting Update, Permit/Construction Activity, LID No. Center and No. Lindstrom Lake Subcommittee Formation, SIRT Project Update, State Legislative Update for Parks, Household Hazardous Waste Records Broken. *No action was taken.*

On motion by Greene, seconded by Robinson, the Board moved to approve the Community Energy Solar request for a Conditional Use Permit to operate a 1-megawatt Solar Garden at 25499 Olinda Trail, Sec. 26, T. 33, R 20, (PID #04.00432.00) with Findings and Conditions as recommended by the Planning Commission and/or as amended at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

RECOMMENDED CONDITIONS:

1. This is a Conditional Use Permit for the installation and maintenance of a community solar garden at the above described property, in accordance with the conditions stipulated by this document.
2. The installation, maintenance and decommissioning of the project shall be in accordance with the plans and specifications submitted by the developer in the document marked "Wagner Solar CUP Revised Drawings" received April 5, 2018.

3. Financial surety in the amount of \$25,000 guaranteeing decommissioning in accordance with the approved plans shall be submitted at the time of building permit application.
4. Vegetative screening shall be installed and maintained in accordance with the details outlined in the updated landscaping plans dated April 11, 2018.
5. Permittee shall provide financial surety in the amount of \$10,000 to guarantee compliance with the 75% opacity vegetative screening goal by year-three of the project, and \$5000 financial surety shall be maintained for the life of the project to ensure replacement of trees as may be necessary.
6. The final wetland delineation and report shall be submitted and field-verified prior to and as a condition of CUP approval.
7. The permit holder must notify the County annually that the activity permitted by the CUP is ongoing, and the activities being conducted continue to adhere to the conditions of approval.

On motion by Robinson, seconded by Greene, the Board moved to approve the Sandra Achterling request for Interim Use Permit to operate a commercial dog breeding kennel at 769 492nd St. W. Stanchfield, Section 29, T. 37, R. 22 (PID #06.00636.00) with Findings and Conditions as recommended by the Planning Commission and/or as amended at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

RECOMMENDED FINDINGS:

1. This permit is an Interim Use Permit to maintain a dog breeding business at the described property in accordance with the conditions herein specified.
2. The dogs will be housed indoors at all times, apart from scheduled supervised periods of exercise in the fenced enclosure.
3. Permittee shall control the barking of dogs during exercise periods to avoid undue negative impact to nearby properties.
4. There shall be no retail activity, showroom, pet store sales or other commercial activity conducted as part of the business, apart from the sale of puppies on an appointment-only basis.
5. There shall be a maximum of 24 dogs kept at the property at any one time.

6. Permittee shall comply with all relevant Minnesota Statutes and Rules regarding animal welfare and humane standards.
7. The permit holder must notify the County annually that the activity permitted by the IUP is ongoing, and the activities being conducted continue to adhere to the conditions of approval.
8. This IUP will terminate upon sale of property to anyone outside of the family.

On motion by Robinson, seconded by Greene, the Board moved to approve the Mike Synicin final plat of "Synicin Reserve" in Fish Lake Township, Sec.34, T.36, R.22, at 42591 Blackhawk Road (PID #03.00526.20). The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to accept the report of the Budget and Finance Committee, as reviewed and discussed at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Walker, seconded by Montzka, the Board moved to accept the 2019 Budget Calendar, as reviewed and discussed at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to direct the County Administrator and the Human Resources Director to create a policy for setting the elected officials salaries within grade 33 – 35. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Walker, the Board moved to approve the Health and Human Services Department's reclassification of 2 lead positions to supervisors and the elimination of 1 open position. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to reclassify the Chief Deputy County Auditor and Treasurer position effective the next pay period. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to give a 2% COLA to the County Administrator as originally determined in the 2018 Budget effective the next pay period. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene,

McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the County of Chisago State Health Improvement Program Grant Agreement-TRIO Wolf Creek Distance Learning Charter School. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Walker, the Board moved to accept the 2018 State of MN Federal Supplement Boating Safety Patrol Grant Agreement from the Minnesota Department of Natural Resources. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

County Administrator Messelt provided the following updates: Correspondence, Public Safety Center Update, Build Re-utilization Study for old CCSO Office Space, Legislative Update. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Robinson, seconded by Walker, the Board adjourned the meeting at 7:48 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

George McMahon, Chair

Attest: _____
Chase Burnham
Clerk of the Board