

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, August 15, 2018**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, August 15, 2018 at the Chisago County Government Center with the following Commissioners present: Greene, McMahon, Montzka, Robinson. Commissioner Walker appeared via Electronic Means pursuant to MN Stat. 13D.015. Also present: County Attorney Janet Reiter, County Administrator Bruce Messelt, and Clerk of the Board Chase Burnham.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Walker offered a motion to approve the amended agenda. Motion seconded by Greene and upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Chair opened the Road and Bridge Committee of the Whole at 6:32 p.m.

The Board was given updates on the following current projects of the Public Works Department from County Highway Engineer Joe Triplett; Design/Projects Updates, Construction Updates, and Public Ditch System Updates.

On motion by Greene, seconded by Robinson, the Board moved to accept the Engineers Report to the Consent Agenda and approve agenda items #2-6. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

The Chair closed the Road and Bridge Committee at 6:37 p.m.

On motion by Robinson, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

- 1.) Accept County Engineer's Report
- 2.) Road and Bridge Recommendation: Approval of Contracts for Viewers and Engineer for Public Ditch System Work
- 3.) Road and Bridge Recommendation: Award and Approval of County Road 70 Pavement Improvement Project
- 4.) Road and Bridge Recommendation: Award and Approval of 2018 Pavement Marking Project

- 5.) Road and Bridge Recommendation: Proposed Purchase of Skidsteer Mowing Attachment
- 6.) Road and Bridge Recommendation: Proposed Lease-Purchase of Caterpillar Excavator
- 7.) Approve Minutes from August 1, 2018 Meeting
- 8.) Authorize Payment of the County's Warrants and Miscellaneous Bills

Environmental Services Director Kurt Schneider updated the Board on the activities of the Environmental Services Department; Board of Adjustment/Planning Commission Updates, Construction/Permit Activity Update, Fish Lake Park Master Plan and Survey Information, 'Starry Trek 2018,' and Tiller Corp. EAW Process information. *No action was taken.*

On motion by Greene, seconded by Montzka, the Board moved to accept the Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the preliminary plat of "Rand Estates" in Fish Lake Township, Sec. 28, T.36, R.22, on Stark Road, PID #03.00440.00. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Montzka, the Board moved to approve the preliminary plat of "Alpine Acres" in Fish Lake Township, Sec. 20, T.36, R.22, on Alpine Avenue, PID #03.00267.00. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the preliminary plat of "Larson Addition" in Fish Lake Township, Sec. 32, T.36, R.22, on North Pine Lake Road, PID #03.00508.00, conditioned on submittal and field verification of final soil borings to confirm minimum 1-acre buildable area. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the CLIMB Theatre Master Contract Agreement for the 2018 Children's Water Festival. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the MN DNR Deed Restriction Quit Claim Deed as presented, subject to County Attorney review as to form. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to authorize Chisago Lakes Lake Improvement District Administrators continued enrollment in the

PERA phased retirement program and to renew the affiliated 1 year phased retirement agreement and employment contract, subject to County Attorney review as to form. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Montzka, seconded by Robinson, the Board moved to appoint Commissioner McMahan to serve as an alternate on the Lower St. Croix One Watershed One Plan Policy Committee. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the State of Minnesota Grant Contract #R004-18-3B, authorizing Board Chair signature and County acceptance of a MN DNR Regional Trail Grant in the amount of \$93,650 for the Swedish Immigrant Regional Trail Segment F “Connection Project” and Tern Avenue parking lot bituminous paving project, subject to final County Attorney review as to form. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Robinson, seconded by Montzka, the Board moved to approve the County Veterans Service Office Operational Enhancement Grant Program Grant Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Robinson, the Board moved to approve the Immanuel Lutheran Church’s resolution to apply for an Exempt Bingo Permit for November 10, 2018. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to execute Amendment #1 to Agreement 1030631 and approve Resolution at tonight’s meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahan, Montzka, Robinson, Walker **OPPOSED:** None.

At 7:00 p.m. the Chair opened Citizen Forum. 0 Citizens spoke; the Chair closed Citizen Forum at 7:00 p.m.

The Board reviewed the material requested from August 1<sup>st</sup> Board of Commissioners meeting regarding the MICS CIP Projects for 2018.

County Administrator Messelt and the Board discussed the following issues which are important for the County as State legislative issues; funding of libraries, rest area in Harris, School Funding, non-profit taxation rules.

County Administrator Messelt provided the following updates: Canvassing Board on 8/16 at 1:30 p.m., Buffer Program update, Midwest Medical Examiner Office update. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments.  
*No action was taken.*

On motion by Robinson, seconded by Greene, the Board adjourned the meeting at 7:26 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Greene, McMahon, Montzka, Robinson, Walker **OPPOSED:** None.

---

George McMahon, Chair

Attest: \_\_\_\_\_  
Chase Burnham  
Clerk of the Board