

**CHISAGO COUNTY  
BOARD OF COMMISSIONERS  
OFFICIAL PROCEEDINGS  
Wednesday, September 02, 2020**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, September 02, 2020 at the Chisago County Government Center with the following Commissioners present: DuBose, McMahon, Greene, Robinson. Commissioner Ben Montzka participated via conference call. County Attorney Janet Reiter participated via conference call. Also present: County Administrator Chase Burnham, *Interim* Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner McMahon offered a motion to approve the agenda. Motion seconded by DuBose, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Public Health Supervisor Courtney Wehrenberg gave a COVID-19 update from 6:31 p.m. to 6:39 p.m.

On motion by Greene, seconded by McMahon, the Board moved to recess the Board of Commissioners meeting to the Health and Human Services Committee of the Whole at 6:39 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

The Chair opened the Health and Human Services Committee of the Whole at 6:39 p.m.

Chair Montzka gave the gavel to Vice-Chair DuBose.

Health and Human Services Director Robert Benson provided the following updates: Public Health, Veterans Services, Budgets, Staffing Updates.

On motion by Greene, seconded by McMahon, the Board moved to add items 1-4 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to close the Health & Human Services Committee of the Whole at 6:49 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Chair Montzka received the gavel back from Vice-Chair DuBose.

On motion by Greene, seconded by McMahon, the Board moved to approve the Consent Agenda with amendment by Commissioner DuBose to remove item 7 for discussion. The

motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

**Board of Commissioners' Consent Agenda:**

- 1.) HHS Committee Recommendation – Director's Update
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – SHIP Grant Program – Lakeside Elementary School
- 4.) HHS Committee Recommendation – SHIP Grant Program – Chisago Age Well Coalition
- 5.) Payment of County's Warrants and Miscellaneous Bills
- 6.) Minutes from the August 19, 2020 Regular Meeting

On motion by DuBose, seconded by Robinson, the Board moved to approve the applications of abatement of taxes for the following tax parcels; 02.80071.00, 16.80019.00, but deny application for property tax abatement – penalty for 21.00468.23. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson **OPPOSED:** Montzka.

8 At 6:53 p.m., the Chair opened Citizen's Forum. 0 Citizens spoke. The Chair closed Citizen's Forum at 6:53 p.m.

The Chair had the County Administrator read the new rules of Citizen's Forum into the record. 0 letters were submitted for Citizen's Forum.

9 On motion by McMahon, seconded by Greene, the Board moved to authorize the Chisago County D.E.S. Director to execute the agreements with Honeywell and Johnson Controls. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

10 On motion by McMahon, seconded by Robinson, the Board moved to approve the HRA-EDA Levy and Budget FY 2021. Motion and second withdrawn by consent to move item to next meeting.

On motion by DuBose, seconded by McMahon, the Board moved to table the HRA-EDA Levy and Budget FY 2021 item to the September 16, 2020 regular board meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

11 On motion by DuBose, seconded by Greene, the Board moved to hold a Public Hearing to consider a tax abatement for A-1 Tire. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

12 On motion by McMahon, seconded by Greene, the Board moved to approve and authorize issuance of an RFP for Legal Representation for Eligible Parents or Guardians in Child Welfare Matters under Juvenile Protection Provisions of the Juvenile Court Act. The motion

**carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson  
**OPPOSED:** None.

13 On motion by DuBose, seconded by McMahon, the Board moved to approve the motion recommending a Commissioner be on the Lower St. Croix River Comprehensive Watershed Management Plan and advertise/seek appointee for the 2 other positions to represent Chisago County on the Plan Committee from Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

County Administrator Chase Burnham gave administration updates.

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by McMahon, seconded by Greene, the Board adjourned the meeting at 7:13 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson. **OPPOSED:** None.

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Ben Montzka, Chair

Attest: \_\_\_\_\_  
Christina Vollrath  
Interim Clerk of the Board