

UNAPPROVED MINUTES

CHISAGO COUNTY PARK BOARD OFFICIAL PROCEEDINGS Thursday, October 18, 2018

At 3 pm, Thursday, October 18, 2018, Chairman Carlson called the meeting of the Chisago County Park Board of Directors with the following members present: DuBose, Carlson, Sicheneder and Storm & Kaiser. Also present: Laird Mork, Park Director; George McMahon, County Commissioner; Ken Roberts, Chisago County Planner; Kurt Schneider Chisago County Environmental Services Director and Denise Martin County Press.

Director Kaiser offered a motion to approve the agenda for the Board of Directors meeting. Second by Director DuBose and **carried unanimously**.

Director Dubose offered a motion to approve the minutes September 20, 2018, as is. Second by Director Sicheneder and **carried unanimously**.

Ki-Chi-Saga Park

Reports/update on mountain bike trail progress, Mork reported that contact Jesse Boyle with HS MTB Team reported they would be busy with ride competitions in October and didn't anticipate making progress on the trail plan.

Report/update on Pollinator friendly plantings, Park Director Mork noted that colder than normal weather has hampered efforts to complete plantings. Staff have been working on preparing seed beds at Kost Dam (west end) and Ki chi saga south of the horseshoe pitching area. If weather/temperatures allow these sites will be seeded this fall, if not they will be completed in the spring.

Swedish Immigrant Regional Trail

Park Board Directors were reminded of agreements made with property owners during acquisition of the parcels and provided notice of trail closing for firearm deer hunting season November 3 through 11th. Mork will send a public notice to Chisago County Press.

Report on Connection Project, Segment F Project 17-07, a final reimbursement request is being completed, we still need photos of signs and other details to attach. At this point we will be finalizing the grant contract requirements.

Report on Connection Project, Segment F Project R004-13-3B, this work has also been completed and payment to the contractor is currently in process. The pavement is complete, some details on punch list need to be addressed. Plan to process payment and reimbursement request in late November or December.

Other trail related business (Grand opening postponed until spring as trail was not ready) Natural Resource Trust Fund Grant updates, Chisago County has received the signed grant contract from the Office of Management and Budget. Regarding project #, need to firm up an understanding with the city of Taylors Falls, then we need to create a document for a MOU or a JPA with the city of Taylors Falls for parking, trail head and related signage for the same. The agreement will address restrooms, operations and maintenance of the trail head. Recent dialog

with MN DNR Parks and Trails staff alerted Chisago County that they claim a lack of staff available to complete the Natural Resource Assessment work needed to complete the first segment of the trail within Interstate State Park. Chisago County will need to proceed with tasks;

RFP for engineering services needs to be completed and sent out.

Natural Resource assessment needs to be completed

Cultural Resources assessment

Determination of final routing

Wetland delineation, paperwork for mitigation

Contract with selected firm for engineering

Fish Lake Park Plan

Director Mork provided a report related to user fees with background related to the rationale for implementation of the program years ago. Following the history an annual park operations and revenue report was provided with information tracking from 2016, 2017 and 2018. Revenues from daily passes, season passes and shelter reservations stay relatively consistent with some minor fluctuation based on weekend weather.

Master Planning

Review data pack and revised site plan by Ken

Review contrast SCORP with Master Plan considerations to date. How does it fit together? (SCORP Attached).

Park Board guiding principles, ideas and what is in the plan.

Discussion on the need for the development of Master Plan site analysis and related illustrations. The park board agreed to secure prices for the same to be reviewed.

Other new business

Director Kaiser offered a motion to adjourn the meeting at 4:30 pm. Second by Director Sicheneder and **carried unanimously**.

Next meeting scheduled for November 15, 2018, 3:00pm.

Gregg Carlson, Chair

Attest:

Laird Mork
Parks Director