

**APPROVED MINUTES
CHISAGO LAKES LAKE IMPROVEMENT DISTRICT
OFFICIAL PROCEEDINGS
Monday, November 4, 2019**

The Chisago Lakes Lake Improvement District Board of Directors met for their monthly meeting at 6:30 p.m. Monday, November 4, 2019 at the Chisago County Government Center, Conference Room 150B in Center City, MN with the following Board of Directors present: Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher **ABSENT:** none

Also present: Administrator Jerry Spetzman, Chisago County Water Resource Manager Susanna Wilson Witkowski, Chisago County Commissioners Chris DuBose, Emmons & Olivier Resources, Inc. staff Greg Graske, and 8 citizens.

The Chair Mike Mergens called the business meeting to order at 6:30 p.m. and led the assembly in the Pledge of Allegiance.

Director Anastasi offered a motion to approve the agenda for the Lake Improvement District (LID) meeting, as amended. Motion seconded by Director Sandgren and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher **ABSENT:** none

Director Sandgren offered a motion to approve the minutes of the October 7, 2019 LID Board meeting. Motion seconded by Director Behnke and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher **ABSENT:** none

Spetzman provided the Board with the October 2019 year-to-date budget summary and stated that the budget was on track.

Director Behnke offered a motion to approve payment of the following invoices:

Chisago SWCD	Shorelines, Lakeshore and Urban Restoration Technical Assistance (Jaehnke and Spider Lake estates homeowners association).	617.50
Chisago SWCD	Land Use Practices, Matching Funds - 2018 Match Mattson waterway (Total Project Cost: \$17,247.44).	838.12
Chisago SWCD	Land Use Practices, Matching Funds - 2018 Match Santi gully stabilization (Total Project Cost: \$12,144.60).	3,300.60
EOR	Fall Channel and weir inspections, inspection of stormwater ponds with goldfish, attend and present at LID tour, prepare and mail North Lindstrom phragmites samples, review agenda and prep for board meeting.	1,564.50
EOR	Invasive Species.	165.25
EOR	Mileage - reimbursable.	72.50

EOR	Attend Board meeting on September 9, 2019.	250.00
PACE Analytical	LID Volunteer Water Quality Monitoring analysis - August 2019.	350.00
PACE Analytical	LID Water Quality Monitoring analysis - September 2019.	686.00
PACE Analytical	LID Volunteer Water Quality Monitoring analysis - September 2019.	441.00
Science Museum of Minnesota	St. Croix River Research Rendezvous (\$45.00 registration fee for 3 Directors and 2 Staff).	225.00
UPS	LID Water Quality Monitoring shipping - September 2019.	60.47
UPS	LID Volunteer Water Quality Monitoring shipping - September 2019.	49.17
Monthly Expense Total		8,620.11

Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher **ABSENT:** none

The Chair opened the Citizen's Forum at 6:32 p.m. One citizen offered comments. The Chair closed the Citizen's Forum at 6:36 p.m.

RECOGNITION

Wilson Witkowski provided the Board with a summary of the Volunteer Water Quality Program, thanked and introduced the volunteer attending the meeting. In attendance were David Gerty, volunteer for Linn Lake. The Board thanked Gerty and Director Mergens provided him with a certificate of appreciation for his efforts. Additional volunteer water quality monitors include Greg Anklan, Lisa Bardon, Bruce Hafften, Daniel Lee, Scott Mower, Peter Storlie, Scott Thelen & Tina Walkowaik.

NEW BUSINESS

Chisago County Commissioner DuBose updated the Board on the recent recommendations for addressing invasive phragmites in Minnesota from the Statewide Aquatic Invasive Species Advisory Committee. Wilson Witkowski updated the Board on the Chisago County Aquatic Invasive Species program including the results from zebra mussel veliger tow sampling results and the Zebra Mussel Watch monitoring plate program results for 2019 and the last day for watercraft inspections for the season.

Wilson Witkowski and Spetzman reviewed with the Board the request for LID match funding for the Minnesota Department of Agriculture, 2020 Noxious Weed and Invasive Plant Grant to locate, map and treat invasive phragmites in the LID and the lakes are in the northern part of Chisago County.

Director Anastasi offered a motion to recommend that the LID Board approve funding up to \$2,000.00 per year in 2020 and 2021 (total \$4,000.00) as an in-kind match from Goal 8: Aquatic Invasive Species, Objective 1, Lake Association Partnerships for the Minnesota Department of Agriculture, 2020 Noxious Weed and Invasive Plant Grant to spray and treat invasive phragmites in the LID. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher. **ABSENT:** none

Spetzman reviewed with the Board the recent mapping of the North Center North Lindstrom Lakes Channel, aquatic plant management permit application and invoice to be approved by the LID Board from the Minnesota Department of Natural Resources (DNR).

Director Sandgren offered a motion to recommend that the LID Board approve funding the Minnesota Department of Natural Resources Aquatic Plant Management Permit number 2019-3387 application fee of \$35.00. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher. **ABSENT:** none

Chisago County Commissioner DuBose offered to pay the \$35.00 DNR permit fee from the Chisago Lakes Restoration Association funds.

Wilson Witkowski reviewed with the Board the Lower St. Croix, One Watershed One Plan (1W1P) Organizational Arrangement options for 1W1P plan implementation. Spetzman reviewed with the Board the consideration for formal participation for the LID in the 1W1P process.

Director Paquay offered a motion to recommend that the LID Board recommend to the Chisago County Board of Commissioners to consider submitting a formal request to the One Watershed One Plan (1W1P) Policy Committee that the LID be included as a signatory organization in the upcoming 1W1P agreement and formally participate in any future agreements and committees. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher. **ABSENT:** none

Spetzman reviewed with the Board the LID Applications, the announcement for Appointment for Area 3 and 4, and the election to be held at the LID Board meeting on February 3, 2020.

Director Sandgren offered a motion to allow the LID Board to approve up to \$1,200.00 in funds for advertising for the open Area 3 and 4 LID Board Director positions, the notice of election, and the absentee voting process. Motion seconded by Director Schumacher and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher. **ABSENT:** none

Director Behnke offered a motion to recommend that the LID Board approve funding up to \$900.00 to print (20) copies of the LID Annual Report for 2019. Motion seconded by Director Anastasi and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher. **ABSENT:** none

Spetzman reviewed with the Board the deadlines for payment of invoices from 2019.

OLD BUSINESS

Spetzman reviewed with the Board on the discussions from the 2016 LID Channel and Weir – Operations and Maintenance Plan meeting on October 31, 2019.

Spetzman updated the Board on the North Lindstrom Lake/Chisago County Road 20 Bridge recent erosion repairs.

Spetzman updated the Board on the lighting at the Chisago/South Lindstrom public water access.

Wilson Witkowski updated the Board on the thank you card for the Chisago County Children's Water Festival held on September 19, 2019, at Wild Mountain in Taylors Falls, MN.

Wilson Witkowski and Director Mergens updated the Board on the St. Croix River Research Rendezvous on October 22, 2019.

STAFF & ENGINEERING REPORTS

Chisago Soil & Water Conservation District (SWCD)

Spetzman reviewed with the Board the Professional/Technical Services Contract By and Between Chisago County and Chisago Soil and Water Conservation District, which once approved, will go the Chisago County Board of Commissioners for final approval.

Director Sandgren offered a motion to recommend the Chisago County Board of Commissioners Board to approve the scope for the Professional/Technical Services Contract By and Between Chisago County and Chisago Soil and Water Conservation District and allotted fund as listed in the Scope of Work on page 1 of 10 of the contract. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher **ABSENT:** none

Emmons and Olivier Resources Inc. (EOR)

Greg Graske, Emmons and Olivier Resources Inc., updated the Board on the Fall Channel and Outlet Structure Inspection held on September 10, 2019. Graske reviewed the Recommended Actions, Suggested Follow Up items, and Minor Maintenance Items Completed as noted in the report.

Spetzman reviewed with the Board the budget adjustment request EOR for 2019.

Director Sandgren offered a motion to allow the LID Board to approve an additional \$4,000.00 in funds from reserves to cover payment of EOR invoices through the end of 2019. Motion seconded by Director Paquay and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher. **ABSENT:** none

Graske reviewed with the Board the status of the Lake Ellen and Lofton Avenue weirs and when to close the Lake Ellen weir based on the elevations noted in the 2016 LID Channel and Weir – Operations and Maintenance Plan.

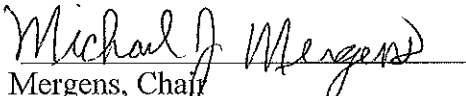
Wilson Witkowski updated the Board on updating the lake level elevation information reported in the Chisago County Press, and on the County website and Facebook pages. The Board discussed forming a subcommittee of Director's Kinny, Sandgren and Schumacher to help edit the lake level information that is published in the Chisago County Press during open water season.

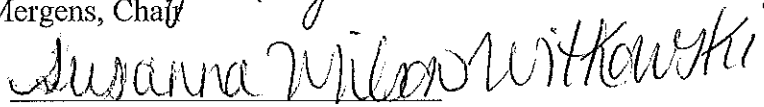
Spetzman reviewed with the Board the (EOR) General Engineering and Administrative Services Agreement Work Plan and Budget for 2020 for the LID, including the Scope of Work identified in the agreement.

Graske reviewed with the Board on the 2020 Carp Management Work Plan activities and Potential Point-Intercept Surveys for 2020 including cost estimates to conduct the surveys.

Director Anastasi offered a motion to recommend the Chisago County Board of Commissioners to approve the Emmons and Olivier Resources Inc., (EOR) General Engineering and Administrative Services Agreement proposal for 2020 for \$33,000, including the General Engineering Services Scope of Work for \$26,000, the Carp Management Work Plan for \$3,000 and Potential Point-Intercept Surveys for \$4,000. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher **ABSENT:** none

Director Sandgren offered a motion to adjourn the meeting at 8:36 p.m. Motion seconded by Director Schumacher and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Joyce Anastasi, Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay, Rob Sandgren and Gary Schumacher **ABSENT:** none


Mike Mergens, Chair

Attest: 
Susanna Wilson Witkowski, Water Resource Manager