

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, November 04, 2020**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, November 04, 2020 at the Chisago County Government Center with the following Commissioners present: DuBose, McMahon, Greene, Montzka, Robinson. County Attorney Janet Reiter participated via conference call. Also present: County Administrator Chase Burnham, *Interim* Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner DuBose offered a motion to approve the agenda. Motion seconded by Greene, the motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Public Health Supervisor Courtney Wehrenberg gave a COVID-19 update from 6:33 p.m. to 6:49 p.m.

On motion by Greene, seconded by McMahon, the Board moved to recess the Board of Commissioners meeting to the Health and Human Services Committee of the Whole at 6:49 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

The Chair opened the Health and Human Services Committee of the Whole at 6:49 p.m.

Chair Montzka gave the gavel to Vice-Chair DuBose.

Health and Human Services Director Robert Benson provided department updates.

On motion by McMahon, seconded by Greene, the Board moved to add items 1-3 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson. **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to close the Health & Human Services Committee of the Whole at 6:58 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Chair Montzka received the gavel back from Vice-Chair DuBose.

At 6:58 p.m., the Chair opened Citizen's Forum. 0 citizens spoke. The Chair closed Citizen's Forum at 6:58 p.m.

The Chair had the County Administrator read the new rules of Citizen's Forum into the record. 0 letters were submitted for Citizen's Forum.

On motion by Greene, seconded by McMahon the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Director's Update
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – Emergency Foster Care Contract – Cook
- 4.) Payment of County's Warrants and Miscellaneous Bills
- 5.) Minutes from the October 21, 2020 Regular Meeting

On motion by McMahon, seconded by Greene, the Board moved to authorize the out of state travel request for Jake Thomson to attend the annual Motorola Trunked User Group meeting in Plantation FL from December 10 -12, 2020, subject to COVID restrictions. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by McMahon, the Board moved to approve appointing Deborah Kerschner to the Citizen's Review Panel. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Greene, the Board moved to approve the 2021 agreements to provide Law Enforcement Services for the cities of Taylor's Falls, Shafer, Center City, Stacy, Harris, and Rush City. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by McMahon, the Board moved to approve the Oasis East West final plat located in Chisago Lakes Township, 34965 Oasis Road, in Section 10, T. 34, R. 20, PID #02.00498.00 and 02.00498.10. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

On motion by Robinson, seconded by Greene, the Board moved to approve the CP 013-63-20 County Road 63 Reconditioning Final payment. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve a credit card for Barbara Shimmon from Public Works. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

On motion by Robinson, seconded by DuBose, the Board moved to approve the authorization of the County to fund. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

On motion by Greene, seconded by McMahon, the Board moved to approve the Health Partners Health Insurance Plan renewal agreement and summary plan description for 2021 and 2022. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

On motion by McMahon, seconded by Greene, the Board moved to accept the 2019 Chisago County Audit – Annual Audit Exit Meeting, as reviewed and discussed at tonight’s meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

On motion by DuBose, seconded by Robinson, the Board moved to approve the 2020-21 Professional Technical Services Contract with the Chisago Soil and Water Conservation District. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

On motion by Greene, seconded by DuBose for discussion, the Board moved to approve the allocation of 2021 CPA funds to the purchase of the 6 new/replacement of squad cars and \$1 million for Public Works to use to the director’s instructions. After discussion, DuBose withdrew his second and Greene withdrew his motion.

On motion by McMahon, seconded by Greene, the Board moved to allocate the unused funds from the 2020 CIP to the 2021 CIP fund. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

Chair Montzka gave the gavel to Commissioner McMahon

On motion by DuBose, seconded by Montzka, the Board moved to approve the allocation of 2021 CPA funds to the purchase of the 6 new/replacement of squad cars and 2 new/replacement tandems. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, McMahon, Montzka **OPPOSED:** Greene, Robinson.

Chair Montzka received the gavel back from Commissioner McMahon.

Commissioner McMahon made a motion to reconsider 7 new/replacement squad cars and 2 new/replacement tandems. Failed due to lack of second.

On motion by McMahon, seconded by Greene, the Board moved to reconsider 7 new/replacement squad cars and 3 new/replacement tandems. The motion as follows: **IN FAVOR THEREOF:** McMahon, Greene **OPPOSED:** Robinson, Montzka, DuBose.

County Administrator Chase Burnham gave administration updates.

On motion by Robinson, seconded by DuBose, the Board moved to make the Budget and Finance meeting for Tuesday, November 10, 2020 at 2:00 p.m. a special meeting work session for all commissioners. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Robinson, Montzka **OPPOSED:** None.

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by Greene, seconded by Robinson, the Board adjourned the meeting at 8:20 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, McMahon, Montzka, Robinson. **OPPOSED:** None.

Ben Montzka, Chair

Attest: _____
Christina Vollrath
Interim Clerk of the Board